



## MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

March 7, 2017

The meeting was called to order at 3:00 pm

North City Water District Board Room

### **Commissioners Present**

Commissioner Ron Ricker

Commissioner Larry Schoonmaker (Via Phone)

Commissioner Charlotte Haines

### **Staff Present**

Barb Shosten, Finance Manger

Denny Clouse, Operations Manager

Theresa Harrington, Executive Assistant

Joe Bennett, District Attorney

### **PUBLIC COMMENT**

Ms. Patty Hale from the Ridgecrest Neighborhood Association was present at the meeting.

Ms. Virginia King brought a proposal to the Board requesting possible repositioning of property lines for her property, which borders the North City Water District's property, in order to make it easier for her to build a new house on the property. The Board listened to her comments and informed Ms. King they would consider the proposal during executive session. Ms. King thanked the board and left the meeting at 3:18 pm.

### **APPROVAL OF MINUTES**

Commissioner Schoonmaker made a motion to approve the minutes from the February 21st regular meeting. Commissioner Haines seconded the motion and the motion passed unanimously. The Board signed the minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Schoonmaker made a motion to approve vouchers number 4530-4544 and voucher numbers 113457-113503 in the amount \$93,538.85 from the maintenance fund and vouchers 226-228, in the amount of \$23,416.03 from the capital fund. Commissioner Haines seconded the motion, which passed unanimously. The Board signed the vouchers.

### **OLD/NEW BUSINESS**

#### **a. 2017.03.06 Approving a WSEA with Ardsley Homes (Belwick Ct)**

Operations Manager Denny Clouse presented the Board with a WSEA with Ardsley Homes for a development planned on 150<sup>th</sup> Street between 23<sup>rd</sup> and 25<sup>th</sup>. The Board reviewed the resolution. Commissioner Schoonmaker made a motion to approve the resolution, which was seconded by Commissioner Haines, and approved by the Board. The Board and District Attorney signed the resolution.

#### **b. Property Swap with Ms. King**

Ms. King made her proposal to the board during public comment. The proposal will be considered during Executive Session.

#### **c. Maintenance Building Update**

Staff met with the city for the pre-application meeting earlier today. It was a very productive meeting and the City seemed amenable to all the options discussed. The District should hear back from the City in 2 weeks with information on the special use permit. If all goes according to plan, construction should begin on the new maintenance building in the fall.

### **MANAGERS REPORT**

Finance Manger Barb Shosten reported that interviews are underway to fill the vacant Customer Service Specialist position. Staff is hoping to extend an offer to one of the candidates early next week.

Operations Manger Denny Clouse reported that the final pipe tie ins are underway at the pump station. There is still no power to the station but it is expected in the next few weeks. Once the station has electricity, the project should quickly move towards completion.

District Manager Diane Pottinger was not in attendance, but submitted her report in writing.

Commissioner Ricker read her report. She recommended the language in the minutes from the February 7

meeting be corrected to read "Operations Manager Denny Clouse reported that an error was discovered on the vendors invoice for voucher #222 from the capital fund. The voucher will be returned voided and reissued for the appropriate amount."

The District's newsletter should be in everyone's mailboxes now. She has had preliminary discussions with City of Lake Forest Park staff regarding streetlights. The City hopes to have a discussion at their March 23rd City Council meeting. The annual CIP review has started as part of NCWD's contract with SPU. Ms. Pottinger is heading up the outside review of the projects and hope board members can attend future meetings. Commissioner Ricker and she attended a portion of the City of Shoreline's retreat on Friday, March 3 specific to new development where we learned that that office space in Shoreline will be difficult to develop as the rents do not support this type of development. The developers also spoke of the importance of the Property Tax Exemption incentive here in Shoreline and Seattle.

### **LEGAL REPORT**

District Attorney Joe Bennett reported that attorneys for Sound Transit replied with some changes to the WSEA/Relocation Agreement with North City Water District for the development of the new light rail station in Shoreline. The issues were minor and of an administrative nature. Mr. Bennett will continue to work with Sound Transit attorneys to finalize the agreement.

### **EXECUTIVE SESSION**

The Board entered into Executive Session at 3:33 pm in accordance with RCW 42.30.110(1)(g) to discuss personnel matters and in accordance with RCW 42.30.110 (1)(b) to discuss real estate matters. The Board concluded the Executive Session at 4:16 pm and went back into open session.

The Board directed Mr. Bennett to respond to Ms. King's proposal and deal with Ms. King going forward with respect to any possible real estate transactions.

### **COMMISSIONERS' REPORTS**

Commissioner Schoonmaker had no report at this time.

Commissioner Haines reported on her attendance at the Rotary meeting where the City's Economic Development Manager spoke about development in Shoreline. She also reported on her attendance at the Operations Board meeting where a draft six year plan for capital facilities improvements was presented. In addition, SPU's budget was approved by the city council. Commissioner Haines also attended the Ballinger Neighborhood Association meeting on Monday, March 6<sup>th</sup> to learn about the City's Maintenance Facility Project.

Commissioner Ricker reported that he and District Manager Diane Pottinger attended the city of Shoreline planning retreat on March 3<sup>rd</sup> to listen to a panel of developers discuss Shoreline's development potential. At no time in the discussion were utilities discussed or how they could help with economic development within the City. He also reported on his attendance at the WASWD Board meeting.

### **ADJOURNMENT**

The meeting was adjourned at 4:30 pm.

The next Special Meeting is Tuesday, March 14th at 3:00 pm at the North City Water District.

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Ronald Ricker

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Larry Schoonmaker

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Charlotte Haines