



MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

March 27, 2018

The meeting was called to order at 3:00 pm.

North City Water District Board Room.

Commissioners Present

Commissioner Larry Schoonmaker
Commissioner Charlotte Haines
Commissioner Ron Ricker

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Amalia Mostrales, Assistant Financial Manager
Joe Bennett, District Attorney

PUBLIC COMMENT

None.

OLD/NEW BUSINESS

a. Resolution 2018.03.11 Changing Section 5.01 of the District Personnel Manual

District Manager Diane Pottinger presented the Board with a resolution to revise the sick leave section of the District Personnel Manual to comply with the new state laws regarding sick leave. Staff reviewed the financial impact and after discussion, Commissioner Haines made a motion to approve the new sick leave policies for the District as presented. Commissioner Ricker seconded the motion, which passed unanimously.

District Manager Diane Pottinger reported that she expects to bring back the District's personnel manual for a periodic update later this year. She encouraged the Board, if they had specific areas they wanted staff to look at for consideration to make changes, they should provide input prior to the end of May. Topics proposed include putting a cap on sick leave, Cadillac tax and sharing of sick leave for some of the topic proposed to be discussed.

Ms. Pottinger and Assistant Finance Manager Amalia Mostrales discussed the District's lien policy. Staff will be bringing the lien policy before the board for review in the near future.

Ms. Pottinger reviewed the March 16, 2018 Memorandum from Enduris discussing the Enduris Board of Directors elections. After discussion, the Board requested more information be provided about the candidates and their backgrounds. Ms. Pottinger will report back at an upcoming meeting. The revised interlocal agreement with the City of Lake Forest Park regarding water use had been received. Discussion and approval of the agreement will be presented at an upcoming Board meeting.

Operations Manager Denny Clouse discussed comments from a developer about the District's form WSEA. The final form of agreement will be an agenda item at a future Board meeting.

Commissioner Haines reported on the City of Shoreline's recent Open House regarding Sidewalk Prioritization Plan and the survey. She was going to inquire about the former program the city had had which allowed a developer to not put an isolated sidewalk in the middle of a street but rather "bank it" to be used in another location. As part of the new Maintenance Facility, the District will install sidewalks along three sides of the site.

ADJOURNMENT

The meeting concluded at 4:00 p.m.

The next regular meeting will be Monday, April 2, 2018 at 3:00 pm at the North City Water District.

Larry Schoonmaker

Charlotte Haines

Ronald Ricker