



## MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 4, 2017

The meeting was called to order at 3:04 pm

North City Water District Board Room

### **Commissioners Present**

Commissioner Ron Ricker

Commissioner Larry Schoonmaker

Commissioner Charlotte Haines

### **Staff Present**

Diane Pottinger, District Manager

Barb Shosten, Finance Manger

Denny Clouse, Operations Manager

Joe Bennett, District Attorney

### **PUBLIC COMMENT**

Ms. Patty Hale and Ms. Virginia King were in attendance.

### **APPROVAL OF MINUTES**

Commissioner Haines made a motion to approve both the minutes from the March 21<sup>st</sup> regular meeting, the March 21<sup>st</sup> and 28<sup>th</sup> special meetings. Commissioner Schoonmaker seconded the motion and the motion passed unanimously. The Board signed the three meeting minutes.

### **APPROVAL OF VOUCHERS**

The vouchers were reviewed and discussed by the Board. Commissioner Schoonmaker made a motion to approve vouchers number 4560-4573 and voucher numbers 113536-113576 in the amount \$96,671.88 from the maintenance fund and vouchers 234-235, in the amount of \$1,994.82 from the capital fund. Commissioner Haines seconded the motion, which passed unanimously. The Board signed the vouchers.

### **OLD/NEW BUSINESS**

#### **a. Maintenance Building Project**

Operations Manager Denny Clouse introduced members of Wagner Architects Design Team that have been working on the Master Plan for the site. The Board reviewed a dry run of the Neighborhood Meeting presentation, which is scheduled for Tuesday night, April 25. Board members and members of the public asked several questions that will be incorporated into the final presentation. Everyone present agreed the three dimensional view of the proposed site layout was extremely helpful in seeing how the site will eventually look. The Architectural Team left the meeting.

#### **b. 2017.04.07 Approving the Salary for the District Manager in 2017**

District Attorney Joe Bennett presented the resolution, which was based on Board direction. Commissioner Haines made a motion to approve Resolution 2017.04.07. Commissioner Schoonmaker seconded the motion and the resolution passed.

### **MANAGERS REPORT**

Finance Manger Barb Shosten her staff is continuing to work on year-end information. The District's new Customer Care Specialist has started.

Operations Manger Denny Clouse reported that there is still no power to the pump station. Seattle City Light has changed their requirements regarding the electrical design work in the communications building compared to what was approved in 2013. A new contract amendment will be required for the additional electric requirements, which has not yet been received. A new Utility Person I will be starting on April 10. Commissioner Ricker asked about the interviewing processes and the applicants, which Mr. Clouse summarized. He expects to fill the second Utility Person I position in the coming month. Mr. Clouse also reported on the status of the school district project at the Aldercrest site.

District Manager Diane Pottinger briefed the Board on the recent communications with Sound Transit and proposed upcoming meeting topics. She shared with the Board the recent meeting at Fircrest regarding the work DSHS has completed since the November 2016 meeting. A current bill in Olympia is proposing to close the facility over the next five-year period. Alternative redevelopment options were proposed at the meeting. The majority of those individual present at the meeting did not want the facility to close. Ms. Pottinger reminded the Board that an Emergency Communications Meeting at Mercer Island prior to the Operating Board meeting. She will also be at the Public Works Board

meeting in Olympia on Friday at which, the Board is expected to approve the District's DWSRF loan extension request.

Commissioner Ricker asked Ms. Pottinger to follow up with Lake Forest Park Water District regarding their comments on the draft letter that was proposed to go to the residents of the proposed Brookside Annexation.

**LEGAL REPORT**

None.

**COMMISSIONERS REPORT**

Commissioner Schoonmaker reported on the recent Fircrest Meeting and the Shoreline Schools Foundation Breakfast.

Commissioner Haines reported on the recent Savvy Gardner Class for youth and that it seemed to be well received by the public.

Commissioner Ricker had no report at this time.

**ADJOURNMENT**

The meeting was adjourned at 4:30 pm.

Members of the Board will be in attendance at the WASWD Spring Conference in Yakima next week.

The next Regular Meeting is Tuesday, April 18th at 3:00 pm at the North City Water District.

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Ronald Ricker

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Larry Schoonmaker

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Charlotte Haines