



MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

June 22, 2018

The meeting was called to order at 3:01 pm.

North City Water District Board Room.

Commissioners Present

Commissioner Charlotte Haines
Commissioner Ron Ricker

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney

PUBLIC COMMENT

No members of the public were present.

OLD/NEW BUSINESS

a. 2018.06.15 Awarding the contract for CIP 2012-09 Maintenance Facility Site Work to New West Development, Inc.

Operations Manager Denny Clouse reported that the bid opening was held on June 18th at 2:00PM at the District administrative offices. Five bids were received. The apparent low bid was \$2,012,499 plus Washington state sales tax (WSST) from New West Development. Wagner Architects certified that the bid was responsive, contained no errors and New West was the lowest responsive and responsible bidder. Mr. Clouse presented a resolution to award the contract for CIP 2012-09 Maintenance Facility Site Work to New West Development, Inc. Commissioner Ricker made a motion to approve the resolution, which was seconded by Commissioner Haines and approved by the Board. The Board and District Attorney signed the resolution.

b. Hydraulic Modeling Update

Dave Harms, PE from BHC Consultants, made a presentation to the Board on the hydraulic modeling update recently completed by BHC as part of the District's water system planning effort. Mr. Harms reviewed the process of updating the model, which included District staff to collect water flow and pressure data at multiple hydrants. Mr. Harms provided demonstration of the various utilization of the model to help identify the most cost effective capital improvement projects for the District. Ms. Pottinger will be providing Mr. Harms with future demand forecasting data which will be built into the model. The model will be very helpful for the District's future planning processes.

c. Meeting Date and Time

Commissioner Ricker indicated there would not be a quorum available for the July 3rd regular meeting. Commissioner Ricker made a motion to hold a special meeting on Friday, July 6th at 10:00 am for the purpose of conducting regular business, which was seconded by Commissioner Haines and approved by the Board.

ADJOURNMENT

The meeting concluded at 4:30 p.m.

The next special meeting will be Friday, July 6th at 10:00 am. at the North City Water District.

Larry Schoonmaker

Charlotte Haines

Ronald Ricker