



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

August 1, 2017

The meeting was called to order at 2:59pm

North City Water District Board Room

Commissioners Present

Commissioner Ron Ricker
Commissioner Larry Schoonmaker
Commissioner Charlotte Haines

Staff Present

Diane Pottinger, District Manager
Barb Shosten, Finance Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney

PUBLIC COMMENT

No members of the public were present.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the minutes from the July 18, 2017 regular meeting and Commissioner Schoonmaker seconded the motion. The motion passed unanimously and the Board signed the meeting minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers number 4685-4701 and voucher numbers 113860 - 113890 in the amount \$73,106.71 from the maintenance fund and vouchers 261-264, in the amount of \$18,815.44 from the capital fund. Commissioner Haines seconded the motion, which passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

a. New Maintenance Building Project

Operations Manager Denny Clouse reported that Bob Wagner from Wagner Architects is working on the floor plans for the new maintenance facility. The plans are coming along nicely. The Hearing Examiner will hold a public hearing at 6:00pm this evening on the special use permit and variance request for the facility. District customer Virginia King has submitted comments to the Hearing Examiner regarding her concerns about sharing the site, fencing and sidewalk requirements. District Manager Diane Pottinger informed the Board that the City has approved the lot line adjustment for the site maintenance facility property. The approved plans will be submitted to the King County Assessor for approval on Friday.

b. North City Pump Station Project

Operations Manager Denny Clouse reported that the new pump station went online at 7:00am yesterday for testing. Tests should be concluded this week. Power will be cut to the old pump station next Monday and demolition and final landscaping will begin after that. Ms. Pottinger informed the Board that she and District staff are researching the communications with Seattle City Light which impacted the completion of the pump station. She will update the Board with her findings. Ms. Pottinger also asked the commissioners to think about a possible ribbon cutting ceremony for the new pump station. This would most likely take place in the fall, but it cannot be scheduled until the final testing and landscape work are complete. Finally, Ms. Pottinger informed the Board that the final \$350,000 in Drinking Water State Revolving Funds for the pump station will not be dispersed until the Legislature passes the capital budget. It is unknown when this will be.

c. Water System Plan

Ms. Pottinger reported that Mr. Clouse and she were reviewing BHC's plan for updating the hydraulic model for the District. In addition, Ms. Pottinger has been in discussion with the Department of Health and King County requesting that the District be allowed to update the existing water system plan rather than do a complete rewrite. It looks like that will be possible and District staff should be able to complete the plan later this year/early 2018.

MANAGERS REPORT

Finance Manager Barb Shosten informed the Board that the audit is scheduled to begin on September 5th and will take approximately three weeks.

Operations Manager Denny Clouse reported to the Board on the fire at the laundry facility at the Fircrest School property on July 20th. Over 630,000 gallons of water were used to fight the fire. About half of that amount was metered water, which will result in a large increase in the Fircrest bill this month. Conversely, water usage at that property may decrease in the coming months as the laundry facility is no longer functioning. Mr. Clouse also reported there has been no further movement on the storage facility property being developed by Roger Ricks. Mr. Clouse is waiting for Mr. Ricks to complete the WSEA agreement. In other development news, there are plans to build six townhomes at 409 155th street and a 234-unit residential building is being planned for the old post office site on 15th.

District Manager Diane Pottinger reported that she has applied for easement waivers for the new maintenance facility property. On August 10th the Lake Forest Park city council will be meeting and discussing the streetlight issue with Sheridan Beach neighborhood. Ms. Pottinger informed the Board that a new State law allows for cell phone towers to extend an additional 20 feet, but this should not affect the wireless equipment on the District water tower as property owners can restrict the height of equipment on their property. Ms. Pottinger reported that a federal appeals court decision from Michigan allowed residents to bring charges against elected official and the State for negligent actions resulting in contaminated water. Finally, Ms. Pottinger informed the Board that Tom Hoffman is retiring from Water District 90 and a celebration will be held on August 12th, the Operating Board meeting for August has been canceled and the September meeting was rescheduled for September 14 at the Cedar River Watershed for a day-long meeting and the WAWSD Spring Conference will be held in Wenatchee September 27-29th.

LEGAL REPORT

There was no legal report at this time.

COMMISSIONERS REPORT

Commissioner Schoonmaker reported on his attendance at the Shoreline City Council meeting on Monday, July 31st. The Council discussed the development options of their maintenance facility.

Commissioner Haines had no report at this time.

Commissioner Ricker had no report at this time.

ADJOURNMENT

The meeting was adjourned at 4:16 pm.

The next Special Meeting is Monday, August 14th at 3:00 pm at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines