Ms. Pottinger discussed staff would begin discussion about the update of the personnel manual at the next staff meeting. She discussed the recent meetings with legislators and the recent Government Operations meeting in Olympia, the Section IV meeting of WASWD and the upcoming fire district meeting agenda.

COMMISSIONERS REPORT

Commissioners Haines discussed the recent demolished home along NE 185th Street and 10th Ave N. She had been contacted by a resent about a potential chlorine spill near NE 179th Street/19th Ave N. Mr. Clouse assured her that should there be a chlorine spike, the District's telemetry was set so that staff would be notified. No staff had been contacted, therefore, Mr. Clouse was to conclude the chlorine at this residence could not have been as a result of District operations or the regional system.

Commissioner Ricker reported on the recent WASWD Government Relations meeting and the utility tax summary. Ms. Pottinger has offered to forward the summary to the other commissioners. He also talked about yesterday's Section IV meeting.

Mr. Bennett left the meeting at 4:30 pm.

NEXT MEETING

The next Special meeting is Thursday, January 21, 2016 at 4:00 pm and the Commissioners Workshop on Saturday, January 30, at 8:30 am.

ADJOURNMENT

The meeting was adjourned at 4:36p.m.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines

MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

January 19, 2016
The meeting was called to order at 3:01pm

North City Water District Board Room

Commissioners Present
President Ron Ricker
Commissioner Larry Schoonmaker
Commissioner Charlotte Haines

Staff Present
Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager
Joe Bennett, District Attorney

PUBLIC COMMENT

District customer Jerry Seidel attended the meeting to discuss the recent District newsletter and some errors he had found. He had also submitted letters to each of the Commissioners. Ms. Shosten and Ms. Pottinger thanked him for finding the errors and contacting the District. They assured Mr. Seidel and the Board procedures were now in place to prevent similar errors in the future.

EXECUATIVE SESSION

The Board entered into Executive Session at 3:05pm with Mr. Bennett to discuss personnel matters in accordance with RCW 42.30.110(1)(g) for 15 minutes. At the end of 15 minutes, the Board indicated they would remain in Executive Session for an additional 10 minutes. At the end of 10 minutes, the Board indicated they would remain in Executive Session for an additional 10 minutes. The Board returned to regular session at 3:45 pm.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the both the meeting minutes of the January 5, 2016 Regular Board Meeting and January 8, 2016 Special Board Meeting. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 112326-112372 and voucher numbers 4088-4100 in the amount of $316,399.07 from the maintenance fund and vouchers 00113 from the construction fund in the amount of $222.82. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

The Board reviewed the turbidity violation provided by SPU in December and the impacts on the Cities of Bellevue, Redmond, Kirkland, Bothell, Woodinville and Northshore Water Districts. Staff confirmed that North City Water District customers were not impacted by the turbidity violation.

Resolution 2016.01.05: Procurement of Engineering Services. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Haines, and approved unanimously by the Board.

Resolution 2016.01.06 Procurement of Small Works Roster. The resolution was presented, discussed, moved by Commissioner Schoonmaker seconded by Commissioner Haines, and approved unanimously by the Board.

MANAGER'S REPORT

Ms. Shosten discussed the status of the epayments project.

Mr. Clouse discussed the status of North City Pump Station project and District water system extension agreements and recent preapplication meetings he had attended at the City of Shoreline.