



## **MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

January 20, 2015

North City Water District Board Room

The meeting was called to order at 3:03pm

### **Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

### **Staff Present**

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant  
Andy Maron, District Attorney  
Athán Tramountanas, Assistant District Attorney

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Commissioner Ricker made a motion to approve the minutes of the January 6, 2015 Regular meeting. Commissioner Schoonmaker seconded the motion, which then passed unanimously. Commissioner Schoonmaker made a motion to approve the minutes of the January 9, 2015 and January 15, 2015 Special meetings. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Schoonmaker made a motion to approve vouchers 111305-111343 and voucher 3691-3706 in the amount of \$326,626.08 from the maintenance fund and voucher 00028-00029 from the construction fund in the amount of \$5,654.75. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the vouchers.

### **NEW / OLD BUSINESS**

None.

### **MANAGER'S REPORT**

Ms. Shosten stated the Management Team will be meeting with the State auditors after they complete the audit. She encouraged the commissioners to attend and to present questions before the meeting so the auditors can be prepared. The meeting is tentatively scheduled for sometime during the week of February 9<sup>th</sup>.

Ms. Shosten and Mr. Maron discussed issues related to using Federal loans as opposed to district bonds.

Mr. Clouse reported that the staff is going through the final checklist for the work done on the reservoir. He also mentioned that the 12<sup>th</sup> Man flag is flying on top of the tank.

Mr. Clouse said that he has not had any recent contact on the potential development projects that were discussed with the District in 2014. He also talked about another potential development along near NE 23<sup>rd</sup> & NE 145<sup>th</sup> Street and some right of way and easement questions that will have to be resolved as part of the project

Ms. Pottinger said that she was going to be attending the Lake Forest Park City Council meeting Tuesday night after the Board meeting as its draft Comprehensive Plan will be considered by the Planning Commission.

Ms. Pottinger will be speaking to Lake Forest Park Water District staff about dates for a joint meeting between the two districts. Possible items on the agenda could include the City of Lake Forest Park draft Comprehensive Plan and an Interlocal Agreement regarding service on the boundaries of the two districts.

Ms. Pottinger explained that the District participates in an education project under the SPU contract with Nature Vision. There has been a request to fund 13 more classes this school year. The Board approved the request to fund the 13 additional classes for a total of \$1300.

She confirmed with Ms. Curry that our first Savvy Gardener class of the year for April 28, 2015.

Ms. Pottinger asked the commissioners to identify the board's representative for the various committees that the District actively participates in.

### **LEGAL REPORT**

Mr. Tramountanas presented an issue he had been working with District staff regarding a construction easement to provide access to the tank site during the pump station construction.

### **COMMISSIONER'S REPORT**

Mr. Ricker and Ms. Pottinger attended a Senate Hearing in Olympia on Monday, January 19, to support a bill that Senator Chase introduced to the legislature.

Mr. Ricker and Ms. Haines attended the Section IV meeting, Monday, January 19 at Cedar River Water & Sewer District.

### **FOR THE GOOD OF THE ORDER**

None

### **EXECUTIVE SESSION**

The Board entered into Executive Session at 4:05pm with Mr. Maron to consider pending or potential litigation under RCW 42.30.110 section 1(i) and performance of a public employee under RCW 42.30.110(1)(g) for twenty minutes. Ms. Shosten, Mr. Clouse and Ms. Pottinger left the meeting at 4:11pm. Ms. Pottinger rejoined the Executive Session at 4:15 pm. The Board returned to regular session at 4:25pm.

### **NEXT MEETING**

The next Meeting will be at Special Meeting on Wednesday, January 28, 2015 at Northshore Utility District.

### **ADJOURNMENT**

The meeting was adjourned at 4:47pm.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker