



## **MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

February 3, 2015

North City Water District Board Room

The meeting was called to order at 3:02pm

### **Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

### **Staff Present**

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant  
Andy Maron, District Attorney

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Commissioner Schoonmaker made a motion to approve the minutes of the January 20, 2015 Regular meeting and minutes of the January 28, 2015 Special Meeting. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Schoonmaker made a motion to approve vouchers 111346-111395 and voucher 3707-3723 in the amount of \$110,564.30 from the maintenance fund and vouchers 00030-00032 from the construction fund in the amount of \$16,973.03. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the vouchers.

### **NEW / OLD BUSINESS**

None.

### **MANAGER'S REPORT**

Ms. Shosten reported that a response letter had been submitted to the auditor's office.

Mr. Clouse reported on the City of Shoreline's Utility Coordination Meeting he attended.

Ms. Pottinger and Mr. Clouse met with the claim adjuster from Enduris onsite January 30 to go over invoices incurred from the recent event. Ms. Pottinger informed the Board that Enduris also covered the registration fees for the WASWD Commissioners Workshop held January 31.

Ms. Pottinger reported that the signatures gathered for the annexation in the Ridgecrest neighborhood have been submitted to King County Elections for certification.

The Lake Forest Park Planning Commission will be presenting the utilities portion of the Draft Comprehensive Plan at the February 17 meeting.

SnoKing has been served with a 3-day Pay or Vacate order. To date, the District nor Short Cressman and Burgess have received a response or payment.

As part of her work on the Public Works Board, Ms. Pottinger reported that there is a bill being introduced in the House of Representatives to add four legislators members to the Public Works Board.

On February 9, the District will be hosting the Section IV meeting. Former Senator Mary Margaret Haugen will be the guest speaker.

**LEGAL REPORT**

None

**COMMISSIONER'S REPORT**

Commissioner Ricker attended the WASWD Commissioner Workshop and was impressed with how well done it was. He shared that there were some great presentations and a lot of new people who had not attended previously.

Commissioner Ricker also reported on the WASWD Board of Directors Meeting. The Association is preparing and planning for the Spring Conference in Yakima.

Commissioner Haines reported on the 145<sup>th</sup> Street Community Forum meeting put on by the Shoreline Preservation Society with Ms. Pottinger on January 21<sup>st</sup>. She also attended the February 2<sup>nd</sup> Shoreline Council dinner meeting regarding the 185<sup>th</sup> Street Station Subarea Plan. She then attended the Ballinger Neighborhood meeting where the Shoreline School District Superintendent was guest speaker. Commissioner Haines will represent the District at the next North City Neighborhood meeting which will be at the District Office.

**FOR THE GOOD OF THE ORDER**

None

**EXECUTIVE SESSION**

The Board entered into Executive Session at 4:48pm with Mr. Maron to discuss personnel matters in accordance with RCW 42.30.110(1)(g) for ten minutes. The Board returned to regular session at 5:01pm.

The upcoming calendar of events was discussed. An exit conference with the Washington State Auditor will be sometime in the next couple weeks. A joint meeting with the Lake Forest Park Water District is currently being planned in the next few weeks.

**NEXT MEETING**

The next Regular Meeting will be on Tuesday, February 17, 2015.

**ADJOURNMENT**

The meeting was adjourned at 5:06pm.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker