

The regular meeting of February 4, 2014 was called to order at 3:00 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Schoonmaker made a motion to approve the minutes of the January 21, 2014, Regular Meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Schoonmaker made a motion to approve vouchers 3310-3325, 10302-10304, 10338-10366 and 10371 from the maintenance fund in the amount of \$100,421.01 and vouchers 10367-10370 from the construction fund in the amount of \$44,272.90. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2014.01.01: Procurement of Engineering Services

EXECUTIVE SESSION:

The Board entered into executive session at 3:15 p.m. to discuss personnel issues. The Board returned to regular session at 3:25 p.m.

NEW / OLD BUSINESS:

The following resolutions were presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker and approved unanimously by the Board:

Resolution 2014.01.03: Approving Modified Salary and Wage Matrix

Resolution 2014.01.06: Awarding the Contract for CIP #2009-04: 3.7 MG Reservoir Improvements Project

Resolution 2014.01.07: Approving the Application for WESA Agreement with the Annex, LLC

Ms. Pottinger reported that we had received the Hearing Examiner's decision for approval of the Special Use Permit at the church property at 15555 15th Ave NE in Shoreline.

After some discussion, Commissioner Schoonmaker made a motion to approve waiving the final contingency of the Purchase and Sale Agreement for 15555 15th Avenue NE, Shoreline, WA 98155. Commissioner Ricker seconded the motion, and the motion passed unanimously. Ms. Pottinger will be signing the closing documents later this week.

Ms. Pottinger thanked Ms. Placencia for taking the lead on a staff event this past week.

Ms. Pottinger discussed an upcoming board room use by SWEL time bank on Sunday, February 23rd, and requested a Board member to double check the room after the event to ensure the building is closed. The Board agreed to bring back any proposed changes to the building use form following this event.

Ms. Pottinger discussed the proposed District goals for 2014 and reported that the management team would like to come back to the Board with some discussion on these goals at an upcoming meeting.

Mr. Maron reported that he had received communication from the NW Church's attorney concerning the provision in the Purchase and Sale Agreement regarding leasing back the facility to the church. After discussion, Commissioner Schoonmaker made a motion that Amendment #6 be prepared that grants two additional months of free rent to the church in consideration of the church's assistance during the SUP process, and authorized Ms. Pottinger to execute the Amendment on behalf of the District. Commissioner Ricker seconded the motion and it passed unanimously.

Mr. Clouse discussed the bid items for the 3.7 MG reservoir project. There were a total of 5 additive alternates. After discussion, the Board did not accept any of the alternates at this time, and requested Mr. Clouse to bring them back to the Board at a future meeting.

The Board discussed potentially changing the District logo.

Ms. Shosten discussed the upcoming Auditor's exit conference scheduled on Wednesday, February 5, 2014 at 1:00 p.m. Commissioner Schoonmaker indicated he would like to attend.

Mr. Maron left the meeting at 4:30 p.m.

Ms. Shosten discussed details of the draft 2014 budget relating to professional services, conferences and training.

NEXT MEETING: February 18, 2014, Regular Meeting

ADJOURN: The meeting adjourned at 4:35 p.m.

COMMISSIONERS