

The regular meeting of March 4, 2014 was called to order at 3:06 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Commissioner Schoonmaker made a motion to approve the minutes of the February 12, 2014, Special Meeting as amended and February 18, 2014 Regular Meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Schoonmaker made a motion to approve vouchers 3326-3357, 10372-10374 and 10415-10451 from the maintenance fund in the amount of \$295,015.10. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Ms. Shosten introduced the new full time District employee Cristy Glen to the Board. The Board welcomed Ms. Glen to the District.

Ms. Relaena Sindelar of Sindelar Communications & Marketing discussed the District's public relations and press releases, recommended communication processes and ways that the District can communicate with the public. She encouraged the District to put an editorial calendar together so that regular communication is scheduled.

The following resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2014.02.08: Approving Amendment No. 5 to the Contract Between with RH2 Engineering Related to the 3.7 MG Reservoir Project.

Ms. Pottinger reviewed the District's current board room rental policy.

MANAGER'S REPORT:

Mr. Clouse discussed the status of various Developer projects with the Board.

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Mr. Maron left at 4:41 p.m.

Ms. Pottinger discussed the status of the wireless leases with the Board.

Ms. Pottinger discussed the Operating Board meeting.

COMMISSIONER'S REPORT:

Commissioner Ricker asked about annual conferences and who would be attending. The Board discussed each of the conferences and instructed District staff to get the registrations completed. The Board asked District staff to get business cards with the new logo completed for them.

Commissioner Haines discussed the most recent Shoreline City Council meeting.

Commissioner Ricker asked about the status of the work done by FCS Group regarding the job descriptions. Ms. Shosten informed the Board that they are meeting on Wednesday, March 5, 2014 to discuss the results. She informed the Board that the two customer service positions will take over some of the Accounting Specialist's current duties and that the Accounting Specialist will transition into a Senior Accounting position and eventually transition into an Assistant Finance Manager position. Ms. Shosten informed the Board that a resolution will be presented within the next two to three months so that they can officially adopt the job descriptions.

Ms. Placencia discussed the community events schedule with the Board.

NEXT MEETING: March 18, 2014, Regular Meeting

ADJOURN: The meeting adjourned at 5:35 p.m.

COMMISSIONERS