



## **MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**

March 4, 2015

North City Water District Board Room

The meeting was called to order at 3:08pm

### **Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

### **Staff Present**

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Commissioner Schoonmaker made a motion to approve the minutes of the March 17, 2015 Regular Meeting. Commissioner Ricker seconded the motion, which then passed unanimously. Commissioner Ricker made a motion to approve the minutes of the March 19, 2015 Special Meeting. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Schoonmaker made a motion to approve vouchers 111434-111469 and voucher numbers 3741-3757 in the amount of \$75,276.92 from the maintenance fund and vouchers 00035-00036 from the construction fund in the amount of \$13,987.10. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

### **NEW / OLD BUSINESS**

#### **Resolution 2015.03.02 Awarding the Installation of Security System Services**

This Resolution was tabled for a future meeting.

#### **Resolution 2015.03.03 Intent to Annex the Ridgecrest Area 14-1**

This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

#### **Draft Wheeling Agreement**

Ms. Pottinger gave an overview and update on proposed changes to the Wheeling Agreement with Seattle Public Utilities. No action was taken.

### **MANAGER'S REPORT**

Ms. Curry presented an overview of the 2014 and current year usage of the Board Room. She also gave an update on schools interested in participating in the 2014 Fix-a-Leak Challenge.

Mr. Clouse explained the bid process for the Pump Station project. He also talked about the District's on-site mobile office during the project so that we can be in compliance with our loan.

Mr. Clouse met with CHS Engineers regarding updating the District's Standard Details. The updated Details will be presented to the Board at a future meeting for approval then they will be submitted to the Department of Health for Approval. They will also be included into the sections of the District Code in time for the study session on April 28.

Ms. Pottinger reported that the Small Works roster renewal date with MRSC is May 1.

Ms. Pottinger also gave an update on the WFOA sponsored class on federal single audits.

Ms. Pottinger said that the District had been working with King County Housing Authority to help with their parking needs during construction on their property.

Ms. Pottinger reviewed the agenda and discussion items for the scheduled joint meeting with Lake Forest Park Water District on March 10.

### **COMMISSIONER'S REPORT**

Commissioner Ricker attended a meeting on the draft Economic Development work plan for the City of Lake Forest Park. He also reported on a meeting relating to McAleer Creek and a dinner meeting between the City of Shoreline and the City of Seattle Mayor and Council. He also provided an update on the legislative Bills being moved along in Olympia.

Commissioner Haines reported on recent City of Shoreline meetings as they relate to the Sound Transit and proposed rezoning.

### **NEXT MEETING**

The next Special Meeting will be held on Tuesday, March 10, 2015 at 9:00am in the Board Room with the Lake Forest Park Water District.

### **ADJOURNMENT**

The meeting was adjourned at 5:13pm.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker