



## MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

March 17, 2015

North City Water District Board Room

The meeting was called to order at 3:05pm

### **Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

### **Staff Present**

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant  
Andrew Maron, District Attorney (*excused at 4:24pm*)

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Commissioner Ricker made a motion to approve the minutes of the March 4, 2015 Special Meeting and March 10, 2015 Special Meeting. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Ricker made a motion to approve vouchers 111470-111508 and voucher numbers 3758-3773 in the amount of \$231,286.02 from the maintenance fund and voucher 00037-00038 from the construction fund in the amount of \$3,456.64. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the vouchers.

### **NEW / OLD BUSINESS**

**Resolution 2015.03.04: Amending Code Section 5.08.020 Regarding Technical Specification Standard Details.** This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Haines, and approved unanimously by the Board.

Ms. Pottinger reviewed the response letter received by Lake Forest Park Water District regarding the 178<sup>th</sup> Street project.

A member of the public joined the meeting.

### **MANAGER'S REPORT**

Mr. Clouse reported that the site for the mini mobile office for the Pump Station project is being prepared; he plans on being on-site for approximately a year. The bid opening for the project is on Tuesday, March 24, 2015 at 10a.m.

Ms. Pottinger discussed and confirmed with the Board that we would follow the parking lot policy of 7:00a.m. to 7:00p.m. business parking only. She will respond to the member of the public that requested the information.

Ms. Pottinger said that the Code update with Leslie Clark was going well.

Ms. Pottinger asked the Board if they had any comments following the last Board meeting's discussion on the Wheeling Agreement with Seattle Public Utilities. The Board asked Ms. Pottinger to have some potential language added in this or a future wheeling agreement.

Ms. Pottinger updated that a contractor had come to the District asking about fire flow for Fircrest. She and Mr. Maron had been reviewing the past contracts with Fircrest with regards to their water service and water system.

**LEGAL REPORT**

Mr. Maron updated the Board regarding an action regarding Coal Creek Utility District and its sale of a building to the City of Newcastle.

**COMMISSIONER'S REPORT**

Commissioner Schoonmaker reported on the Section IV meeting and a field demonstration he attended sponsored by Seattle Public Utilities.

Commissioner Ricker gave an update on the WASWD Board meeting and Lake Forest Park Planning Commission meeting that he attended.

Commissioner Haines reported on a Town Hall meeting hosted by Senator Chase and Representative Ryu. She also attended the Shoreline Council Meeting regarding the 185<sup>th</sup> Zoning proposal.

**NEXT MEETING**

The next Regular Meeting will be held on Tuesday, April 7, 2015 at 3:00p.m.

**ADJOURNMENT**

The meeting was adjourned at 4:59pm.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker