



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 5, 2016

North City Water District Board Room

The meeting was called to order at 3:01pm

Commissioners Present

President Ron Ricker
Commissioner Shoonmaker
Commissioner Charlotte Haines

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney

PUBLIC COMMENT

No members of the public were present.

APPROVAL OF MINUTES

Commissioner Schoonmaker made a motion to approve the March 15, 2016 Regular Meeting Minutes, March 22, 24 and 29 Special Meeting Minutes. Commissioner Haines seconded the motion, and it passed unanimously. The Board signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Haines made a motion to approve vouchers number 4167-4183 and voucher numbers 112528-112567, in the amount of \$168,831.79 from the maintenance fund and vouchers 00138-00143 from the construction fund in the amount of \$585,251.51. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

- a. **Resolution 2016.04.12: Retaining BHC Consultants to Complete Additional Analyses of the Hydraulic Age Model.**
District Manager Diane Pottinger and Operations Manager Denny Clouse presented the Resolution to complete additional hydraulic modeling with the water age model to include an additional scenario, using PRV-2 instead of PRV-5 supply water to the 432 Zone. Commissioner Schoonmaker made a motion to approve. Commissioner Haines seconded the motion. The motion was approved and the Board signed the Resolution.
- b. **Personnel Manual Update – part 4**
Ms. Pottinger included proposed revisions to sections 300 and 400 of the Personnel Manual based on the discussions from the previous special meetings. Ms. Pottinger asked for clarification about the proposed change in timing as to when the vacation benefits could be used. The Board agreed with the Manager's recommendation to have no waiting period for the benefits. Ms. Pottinger also asked the Board where they would like the unused sick leave balance to go and following discussion, the Board agreed the funds should go to the employee's VEBA accounts.

MANAGER'S REPORT

Ms. Shosten reminded the Board of the upcoming Special Meeting scheduled for Friday, April 8 at 10:00 am and a goal to bring forward a resolution shortly thereafter adopting new connection charges.

Mr. Clouse reported the one year warranty inspection for the 3.7 MG Reservoir Improvement Project will be occurring soon, once the water in the reservoir is lowered. The vertical turbine will be onsite next week at the North City Pump Station Project.

Ms. Pottinger discussed the District's a current real estate parcel with no infrastructure on it and will be asking the Board some questions at a future board meeting once she gets more background information.

Ms. Pottinger handed out copies of the response letter she gave to Lake Forest Park Water District regarding the 2015 Comprehensive Water System Plan. She reported a recent meeting with the pastor of NW Church and they expect to be moving to their new property in June of this year and thus, vacating their existing building. She reminded the Board of the upcoming Operating Board meeting on Thursday, April 7, 2016 and her recent communication with a neighboring municipality and the potential that they make ask to share the new maintenance facility property.

LEGAL REPORT

Mr. Bennett discussed an ongoing court case between Clark County and the County's Risk Management Pool. The court case is expected to be heard at the Supreme Court on May 10 and he will report back on the hearing.

COMMISSIONERS REPORT

There was no report at this time.

ADJOURNMENT

The meeting was adjourned at 4:22 p.m.

NEXT MEETING

The next Special Meeting is Friday, April 8, 2016 at 10:00 am at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines