



**MINUTES OF SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS**

May 27, 2015

North City Water District Board Room

The meeting was called to order at 3:04p.m.

**Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

**Staff Present**

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Lanie Curry, Executive Assistant

**NEW / OLD BUSINESS**

The commissioners and staff reviewed the results of the City of Lake Forest Park NE 178<sup>th</sup> Street Improvements Phase 2 Rebid and the Interlocal Agreement between the District and City of Lake Forest Park.

Ms. Pottinger provided a copy of the letter she hand-delivered on Friday, May 22 to Neil Jensen, City Engineer regarding two line items on the rebid that were added to Schedule B without notification to the District. To date, there have been no responses from the City staff or the consultant on this project. A draft letter to Frank Zenk, Public Works Director was reviewed and signed by the Board. Ms. Pottinger was asked to attend the May 28 Lake Forest Park City Council meeting to discuss the District's concerns.

The Board discussed the per diem rate for out of state travel during national conferences. Commissioner Schoonmaker made a motion to keep the per diem rate for out of state travel during national conferences at \$135 per day. Commissioner Ricker seconded the motion and the motion was approved unanimously by the Board.

Ms. Pottinger discussed a few requests she had received regarding the district property at 15555 15<sup>th</sup> Ave NE (NW Church property). She will bring more information to the Board at the next regular meeting on June 2.

The meeting was adjourned at 3:31p.m.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker