



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

June 16, 2015

North City Water District Board Room

The meeting was called to order at 3:02pm

Commissioners Present

President Charlotte Haines
Commissioner Ron Ricker
Commissioner Larry Schoonmaker

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager
Andrew Maron, District Attorney
Lanie Curry, Executive Assistant

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Schoonmaker made a motion to approve the minutes of the June 2, 2015 Regular Meeting. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 111709-111748 and voucher numbers 3858-3874 in the amount of \$132,873.22 from the maintenance fund and vouchers 00056-00061 from the construction fund in the amount of \$71,453.65. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

Resolution 2015.06.11 Approving the Purchase of two Super Cab F150 Pick-Up Trucks. This Resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Resolution 2015.06.12 Approving the Purchase of two Ford Explorer SUV's. This Resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Resolution 2015.06.13 Approving a Month to Month Lease Agreement with NW Church. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Ms. Pottinger attended a meeting with Mr. Clouse and Mr. Oberstadt with the City of Lake Forest Park staff. They discussed improving the permitting process, annual meetings to coordinate capital projects with other utilities, and on additional water quality stands the District will be adding at a couple locations later this year.

MANAGER'S REPORT

Ms. Shosten has been working on a project for the Auditors and expects to complete it soon. She expects to be completing the interview process for the open Customer Service position in the next few weeks.

Mr. Clouse gave an update of the pump station project and other potential projects that the District may be seeing in the near future.

Ms. Pottinger and Mr. Clouse met with T-Mobile representatives at the 3.8 MG tank site to discuss the possible replacement of antenna panels on the tank.

Ms. Pottinger showed the Board some additional logos. The Commissioners made suggestions and would like to review the final product before moving forward.

Ms. Pottinger gave an update on the temporary permits that were taken out by Budget Sewer at the NW Church property and never finalized. She will following through with the City of Shoreline to get these completed and closed out.

Ms. Pottinger attended the King County Boundary Review Board June meeting during which the District's Ridgecrest Annexation was discussed. There has been no opposition and the comment period will close on July 19.

LEGAL REPORT

Mr. Maron gave an update on the WASWD Attorney group meeting. He also advised that the District is not legally allowed to donate money to non-profit organizations, such as the Shoreline Historical Museum or the American Cancer Society.

COMMISSIONER'S REPORT

Commissioner Schoonmaker reviewed the WASWD Section IV meeting and Shoreline Chamber June meeting he attended.

Commissioner Ricker and Commissioner Haines reported on the AWWA ACE15 conference they attended.

NEXT MEETING

The next Regular Meeting will be held on Tuesday, July 7, 2015 at 3:00p.m.

ADJOURNMENT

The meeting was adjourned at 5:29pm.

Charlotte Haines

Ronald Ricker

Larry Schoonmaker