



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

July 5, 2016

North City Water District Board Room

The meeting was called to order at 3:00pm

Commissioners Present

President Ron Ricker

Commissioner Larry Schoonmaker (via phone)

Commissioner Charlotte Haines

Staff Present

Barb Shosten, Finance Manager

Denny Clouse, Operations Manager

Theresa Harrington, Executive Assistant

Mike Oberstadt, Operations Lead

PUBLIC COMMENT

No members of the public were present.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the June 14, 2016 Special Meeting Minutes.

Commissioner Ricker seconded the motion, which passed unanimously. The Board signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Haines made a motion to approve vouchers number 4268-4284 and voucher numbers 112774-112832, in the amount of \$201,851.97 from the maintenance fund and vouchers 156-161, in the amount of \$248,683.86 from the capital fund. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

Recap of Cascadia Rising Event – Staff member Mike Oberstadt served as the North City Water District representative for the regional earthquake preparedness drill referred to as Cascadia Rising. Mr. Oberstadt reported that he conducted testing of District's emergency communications equipment including mobile radios and the base station. He also conducted an inventory of the District's emergency supplies such as cots, food, and water. As a result of this testing, some areas for investment and improvement have been noted and will be discussed during the budget process for next year.

Mr. Oberstadt left the meeting following his report.

Ms. Harrington left the meeting at 3:30pm.

Letter to King County Regarding Comprehensive Plan – Commissioner Ricker reported on Section IV's review comments on the King County Comprehensive Plan Update. He stated Steve Ohlenkamp is continuing to work on getting some changes made.

Updated Organizational Chart - A new organization chart was presented, reviewed, and approved by the Commissioners.

MANAGER'S REPORT

Mr. Clouse reported that the operations staff is reviewing the viability of the gallon and a half water bags currently available for the public's use at the reservoir site during an emergency. He also reported that a more detailed plan is being developed for maintaining up to date emergency supplies and developing the logistics for public access. Mr. Clouse also reported that the North City Pump Station project is on track.

Ms. Shosten reported that the State Auditor will begin this year's audit on July 12th. It is early this year due to the deadline required by the federal government for the Single Audit related the DWSRF loan. This will be the final Single Audit for this loan, so the audit will resume its late fall scheduling next year.

Ms. Shosten also reported that the District management staff is working with a municipal advisor on strategies for a new bond issue that will be required for the construction of the new maintenance facilities.

COMMISSIONERS REPORT

Commissioner Haines had no report at this time.

Commissioner Schoonmaker had no report at this time.

Commissioner Ricker reported on the status of hiring a replacement of the Executive Director of WASWD. The field has been narrowed to four candidates and will now go to the board for additional interviews.

Commissioner Ricker provided a summary of the AWWA conference in Chicago. He reported that classes covering Flint Michigan water crisis, an extensive water main replacement project for the City of Chicago, and an employment turnover issue with the City of Los Angeles were just of few of many high quality classes presented this year.

ADJOURNMENT

The meeting was adjourned at 4:20PM.

The next Regular Meeting is Tuesday, July 19 at 3:00 p.m. at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines