



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

August 2, 2016

North City Water District Board Room

The meeting was called to order at 3:00pm

Commissioners Present

President Ron Ricker
Commissioner Larry Schoonmaker
Commissioner Charlotte Haines

Staff Present

Diane Pottinger, District Manager
Barb Shosten, Finance Manager
Denny Clouse, Operations Manager
Joe Bennett, District Counsel
Toby Bigger, Utility Person III

PUBLIC COMMENT

No members of the public were present.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the July 19, 2016 Regular Meeting Minutes. Commissioner Schoonmaker seconded the motion, which passed unanimously. The Board signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Haines made a motion to approve vouchers number 4300-4315 and voucher numbers 112869-112913, in the amount of \$100,781.75 from the maintenance fund and vouchers 164-167, in the amount of \$122,482.52 from the capital fund. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

- a. **Resolution 2016.08.24 – Acknowledging Completion of the Water System Extension Agreement with Shoreline School District and Acceptance of Bill of Sale.** The resolution was discussed by the Board and staff. Commissioner Haines made a motion to approve the resolution, which was seconded by Commissioner Schoonmaker, and approved unanimously by the Board.
- b. **Brookside Annexation** - District Manager Diane Pottinger brought forth two alternative methods to annex the parcels south of NE 178th Street which are identified in our water system plan but are currently not a part of the corporate boundary. These areas have been served by the District since the mid 1950's. The Board discussed the options and asked for more information from the staff to be brought forward to the next meeting.

MANAGER'S REPORT

Ms. Shosten informed the Board that the state auditors are nearly complete with both the annual audit and the single audit which is required because of our federal loan for the North City Pump Station project. She also reported that the bond consultants would be coming to the next board meeting to discuss bond issues.

Mr. Clouse reported on the progress of the North City Pump Station project. The contractors have nearly completed the required special inspections of the welding and expect to be installing the roof at the end of next week. The warranty work associated with the 3.7 MG Reservoir Improvement Project is nearly complete.

Ms. Pottinger reported that The Northwest Church has vacated the property at 15555 15th Ave and staff is in the process of taking occupancy. Discussions between North City Water District and Sound Transit have begun regarding their upcoming projects in Shoreline. Ms. Pottinger reported on the status of the Public Records Request and reminded the Board there is no Operating Board meeting this month. Ms. Pottinger expects to have a draft newsletter to share at the next board meeting.

LEGAL REPORT

Mr. Bennett has been asked to speak about public records requests at the WASWD fall conference.

COMMISSIONERS' REPORTS

Commissioner Haines reported the success of our water cooler and water bottles at the North City Neighborhood's Picnic. She said Toby Bigger represented the District well at this event. The reusable water bottles were appreciated and everyone seemed to really enjoy filling their bottles from the cooler.

Commissioner Ricker spoke about the retirement event that he, Commissioner Haines and Ms. Pottinger attended for Ray Hoffman, SPU.

Commissioner Schoonmaker had no report at this time.

ADJOURNMENT

The meeting was adjourned at 4:02PM.

The next Special Meeting is Monday, August 15, 2016 at 3:00 p.m. at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines