



## MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

August 4, 2015

North City Water District Board Room

The meeting was called to order at 3:04pm

### **Commissioners Present**

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker

### **Staff Present**

Diane Pottinger, District Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant  
Andy Maron, District Attorney

### **PUBLIC COMMENT**

None

### **APPROVAL OF MINUTES**

Commissioner Ricker made a motion to approve the minutes of the July 21, 2015 Regular Meeting. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### **APPROVAL OF VOUCHERS**

Commissioner Schoonmaker made a motion to approve vouchers 111840-111888 and voucher numbers 3906-3921 in the amount of \$89,136.46 from the maintenance fund and vouchers 00071-00074 from the construction fund in the amount of \$166,173.77. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

### **NEW / OLD BUSINESS**

Ms. Pottinger discussed the special July 22 Seattle Operating Board meeting and the July 27 announcement of the City of Seattle going to the Advisory Stage of Seattle's Water Shortage Contingency Plan. District staffs are participating in attending the meeting to prepare the public messages. More information is expected at the August 6, 2015 Operating Board meeting.

The District's Water Supply Contingency Plan was reviewed and discussed. **Commissioner Schoonmaker made a motion to activate the District's Advisory Level of the Water Supply Contingency Plan.** Commissioner Ricker seconded the motion, which then passed unanimously. District staff was directed to contact District irrigation customers and provide them information about the Advisory Level and the Stage Tips as provided by Saving Water Partnership.

### **MANAGER'S REPORT**

Ms. Shosten reminded the Board the new Customer Care Special I employee would be starting the following week. She praised the help of Bob Heivilin, Amalia Mostrales, and Lanie Curry for their recent efforts.

Ms. Pottinger reviewed the Fire District's recent ballot measures, the status of the NW Church's project and the upcoming activities of the District.

### **LEGAL REPORT**

Andrew Maron updated the Board on the status of his retirement.

### **NEXT MEETING**

The next Regular Meeting will be held on Tuesday, August 18, 2015 at 3:00p.m.

**ADJOURNMENT**

The meeting was adjourned at 4:57p.m.

---

Charlotte Haines

---

Ronald Ricker

---

Larry Schoonmaker