



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

September 15, 2015

North City Water District Board Room

The meeting was called to order at 3:06pm

Commissioners Present

President Charlotte Haines
Commissioner Ron Ricker
Commissioner Larry Schoonmaker

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Schoonmaker made a motion to approve the minutes of the September 1, 2015 Regular Meeting. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 111968-112006 and voucher numbers 3954-3969 in the amount of \$165,125.53 from the maintenance fund and vouchers00081-00084 from the construction fund in the amount of \$158,743.99. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

Ms. Pottinger discussed the recent communication from Seattle Public Utilities. The District is still remaining in the Voluntary Stage of Seattle's Water Shortage Contingency Plan. District staff will continue to participate with Seattle's plan by attending the meetings and preparing for public messages.

Resolution 2015.09.39 Declaring Certain District Personal Property to be Surplus and Authorizing Disposal thereof. The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2015.09.40 Declaring Certain District Personal Property to be Surplus and Authorizing Disposal thereof. The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

The Board discussed the amended wheeling agreement with Seattle that it approved in April (Resolution 2015.04.06). During the negotiations with Seattle on this agreement, several discrepancies were pointed out with on the map included as part of Exhibit B. Seattle has updated this exhibit and sent it to the District asking if we would like to update/replace this map in the approved agreement. Commissioner Ricker made a motion to sign the updated agreement, which was seconded by Commissioner Ricker and approved unanimously by the Board. Commissioner Haines signed the agreement.

MANAGER'S REPORT

Ms. Shosten let the Board know the State Audit has commenced and that they will be doing two audits this year, the accountability audit and the financial audit, which should take about a month.

Mr. Clouse reported on the current project status of the District projects. North City Pump Station project is getting ready for the concrete pours next week; the NE 178th Street project water main portion of the project is on hold for a few weeks; and the Residential PRV project is on schedule. Mr. Clouse also discussed the upcoming WASWD conference occurring next week, September 23 – 25 at the Wenatchee Convention Center.

Ms. Pottinger discussed the recent efforts to close out water use extension agreements and that the Board will be seeing several projects come before them soon for Board acceptance.

Ms. Pottinger also discussed the City of Lake Forest Park's draft Comprehensive Plan status.

Ms. Pottinger discussed the status of the review of portions of the District Code. This latest effort has prompted the District to review the customers which have no service and have had their meters pulled. The District will consider notifying the customers of the five year grandfathering period in the current code for connection charges.

Ms. Pottinger asked the Board about its intent of the start date for the longevity bonuses in Resolution 2015.09.26. The Board indicated that their intent was not to have a date specified in the resolution and directed Ms. Pottinger to prepare a clarifying resolution.

Resolution 2015.09.41 Recinding Resolution 2015.09.26 and Adding Section 315 Service Awards to the District Personnel Manual. The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Ms. Pottinger discussed the request by Seattle Public Utilities about the Total Coliform Rule and the additional sampling that the Department of Health will be requiring of North City Water District. After much discussion, the Board directed Ms. Pottinger to get additional information from SPU, particularly relating to the financial impacts, so that they could make an informed decision.

COMMISSIONERS REPORT

Commissioner Schoonmaker reported on the recent Richmond Beach Community Association meeting and the City Council candidate's discussion. He also reported on the recent Seattle Operating Board meeting that all three commissioners attended.

Commissioners Haines discussed the Shoreline City Council Candidates Forum that she would be attending that evening along and the upcoming Tree Lighting ceremony in December.

Commissioner Ricker reported on the City of Lake Forest Park recent Planning Commission meeting and the overall good will he felt the District and the City had on its efforts. He was pleased with the cooperative feel of the meeting. He also discussed local resident's feedback about the NE 178th Street project. Commissioner Ricker wanted to make sure that our District would be taking part of the Cascadia Rising exercise.

NEXT MEETING

The next Regular Meeting will be held on Tuesday, October 6, 2015 at 3:00 pm.

ADJOURNMENT

The meeting was adjourned at 4:34p.m.

Charlotte Haines

Ronald Ricker

Larry Schoonmaker