



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

December 2, 2014

North City Water District Board Room

The meeting was called to order at 3:03pm

Commissioners Present

President Charlotte Haines
Commissioner Larry Schoonmaker
Commissioner Ron Ricker

Staff Present

Diane Pottinger, District Manager
Andrew Maron, District Attorney
Athán Trámountánas, Assistant District Attorney
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager
Lanie Curry, Executive Assistant

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Schoonmaker made a motion to approve the minutes of the November 18, 2014 Regular Meeting and the minutes. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 11178-11209 and voucher numbers 3641-3657 in the amount of \$69,663.65 from the maintenance fund and voucher 00021-00022 from the construction fund in the amount of \$20,549.15. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

Resolution 2014.11.27: Approving Change Order #3 with T. Bailey for CIP #2009-04; 3.7 MG Reservoir Improvement Project. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2014.11.31: Adopting the District's Operating and Capital Budget for 2015. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2014.12.35: Correcting Contract Total in Amendment No. 6 with RH2 Engineering for the 3.7 MG Reservoir Project. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2014.12.36: Correcting Contract Totals in Amendments No. 5 and No. 6 with BHC Consultants for the North City Pump Station. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2014.12.37: Amending Resolution 2006.02.18 Regarding Weekly Standby Fee. This Resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Resolution 2014.12.38: Approving the Application for Water System Extension Agreement with Arcadia Homes. This Resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Resolution 2014.12.39: Approving Change Order #4 to the Contract for CIP #2009-04: 3.7 MG Reservoir Improvements Project. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Commissioner Haines gave an update on the planning for the North City Neighborhood Christmas Tree Lighting event.

MANAGER'S REPORT

Ms. Shosten reported that the auditor from the State should be here tomorrow for the beginning of the annual audit.

Mr. Clouse gave an update on some of the projects in the area. He expects that plans should be submitted to the District for Arabella II soon. He is still in discussions with the developers for projects off NE 19th Ave and NE 205th Street.

Mr. Clouse reported that there have been a few owners with questions about usage and their new meters. Mr. Clouse had investigated and found that the meters are working fine.

Ms. Pottinger explained that the Section IV meeting of the Washington Association of Sewer & Water Districts will be held at the Ronald Wastewater District office on December 15.

Ms. Pottinger has been in touch with Lake Forest Park Water District regarding an interlocal agreement regarding certain properties along the boundary of the districts, and she will be getting back to them soon.

Ms. Pottinger also reported that she will be following up with the annexation petitions for a small area in Ridgecrest.

EXECUTIVE SESSION

The Board entered into Executive Session at 3:51pm to discuss personnel matters and potential litigation pursuant to RCW 42.30.110(1)(g). The Board returned to regular session at 4:32pm.

LEGAL REPORT

Mr. Maron discussed his future retirement plans with the Board.

COMMISSIONER'S REPORT

Commissioner Schoonmaker stated that he would not be present at the next Board meeting, but intended to participate by calling in or via Skype.

Commissioner Haines discussed the Monday, December 1 Shoreline City Council meeting.

Commissioner Ricker discussed the Friday, November 29 Lake Forest Park Special City Council meeting and the recent Board of Directors meeting with the Washington Association of Sewer and Water Districts.

FOR THE GOOD OF THE ORDER

None

NEXT MEETING

The next Regular Meeting will be held Tuesday, December 16, 2014 at 3:00pm in the Board Room.

ADJOURNMENT

The meeting was adjourned at 5:01pm.

Charlotte Haines

Ronald Ricker

Larry Schoonmaker