



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

December 15, 2015

North City Water District Board Room

The meeting was called to order at 3:01pm

Commissioners Present

President Charlotte Haines

Commissioner Ron Ricker

Commissioner Larry Schoonmaker (*via phone*)

Staff Present

Diane Pottinger, District Manager

Denny Clouse, Operations Manager

Barb Shosten, Finance Manager

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Ms. Pottinger identified two corrections that needed to be made for the approved November 17, 2015 Regular Meeting Minutes. Commissioner Ricker made a motion to approve the corrected meeting minutes of the November 17, 2015 Regular Board Meeting, the December 1, 2015 Regular Board Meeting Minutes and the December 8, 2015 Special Meeting Minutes. Commissioner Schoonmaker seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 112226-112270 and voucher numbers 4056-4071 in the amount of \$116,473.32 from the maintenance fund and vouchers 00104-106 from the construction fund in the amount of \$807.55. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

Resolution 2015.11.48: Approving the Application for Water System Extension Agreement with Provail. This Resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Resolution 2015.11.54 Amending the Marketing and Communications Contract with Sindelar Communications. The resolution was discussed by the Board and staff. Commissioner Schoonmaker made a motion to approve the resolution, which was seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2015.12.55 Approving Amendment No. 7 to the contract with BHC Consultants, LLC for the North City Pump Station. This Resolution was presented, discussed, moved by Commissioner Ricker, Seconded by Commissioner Schoonmaker, and approved unanimously by the Board. Commissioner Haines will attend a follow-up meeting the BHC to discuss this amendment.

Resolution 2015.12.56: Adopting the District's 2016 Operating Budget, 2016 Wage Matrix and 2016-2020 Capital Budget. This Resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2015.12.57 Amending Appendix 3AB of the North City Water District Code regarding Fees, Charges and Penalties. The resolution was discussed by the Board and staff. Commissioner Schoonmaker made a motion to approve the resolution, which was seconded by Commissioner Ricker, and approved unanimously by the Board.

Resolution 2015.12.58 Renaming, Closing, and Transferring Certain District Funds Maintained with King County and Updating Section 3.08.010 of the SWDC Accordingly. The resolution was discussed by the Board and staff. Commissioner Ricker made a motion to approve the resolution, which was seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Ms. Pottinger reviewed the recent legal counsel selection process and recapped the December 8 meeting discussion on this topic. The Commissioners all agreed they were impressed with the choices of those firms that had been interviewed and that all of the firms were very well qualified for the position. They mentioned they liked going through the process. Commissioner Schoonmaker made a motion to select Hendricks-Bennett for General Counsel and would like to retain Phillips Burgess and Inslee Best as Special Counsel. Commissioner Ricker seconded the motion and the motion passed unanimously.

MANAGER'S REPORT

Ms. Shosten presented the 2016 Budget books and Bi-monthly bill comparison. second part of the 2016 budget discussions. The Board reviewed current and proposed capital costs for 2015-2020.

Mr. Clouse reported on the status of the District projects and potential upcoming projects.

COMMISSIONERS REPORT

Commissioner Ricker reported on the recent WASWD Government Relations Meeting.

Commissioners Haines discussed the recent Sno-King Water District Coalition meeting held at Olympic View Water and Sewer District. The Commissioners agreed to hold off on deciding to join the Sno-King Coalition at this time.

NEXT MEETING

The next Regular Meeting will be held on Tuesday, January 5, 2016 at 3:00 pm.

ADJOURNMENT

The meeting was adjourned at 4:22p.m.

Charlotte Haines

Ronald Ricker

Larry Schoonmaker