



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

January 3, 2017

North City Water District Board Room

The meeting was called to order at 3:00 pm

Commissioners Present

Commissioner Ron Ricker
Commissioner Larry Schoonmaker (Via Phone)
Commissioner Charlotte Haines

Staff Present

Diane Pottinger, District Manager
Barb Shosten, Finance Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney

ELECTION OF BOARD OF OFFICERS

Commissioner Schoonmaker nominated Commissioner Ricker to continue in the position of Board President. Commissioner Haines seconded the motion, and the motion passed unanimously. Commissioner Haines made a motion that the 2016 slate of officers be approved for 2017. Commissioner Ricker seconded the motion and the motion passed unanimously.

Commissioner Ron Ricker will continue in the role of President, Commissioner Larry Schoonmaker will continue in the role of Vice President and Commissioner Charlotte Haines will continue in the role of Secretary.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the minutes from the December 27th special meeting. Commissioner Schoonmaker seconded the motion and the motion passed unanimously. The Board signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Haines made a motion to approve vouchers number 4470-4485 and voucher numbers 113302-113328 in the amount \$159,703.45 from the maintenance fund and vouchers 211-215, in the amount of \$128,233.65 from the capital fund. Commissioner Schoonmaker seconded the motion, which passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

a. Support of Fircrest Facility

District Manager Diane Pottinger shared with the board two draft letters to Representative Cindy Ryu, expressing support for the Community Grant application for the refurbishment of the Fircrest facility. The Board reviewed the letters and discussed. Commissioner Haines motioned that the Board sign and send the shorter of the two draft letters expressing support. Commissioner Schoonmaker seconded the motion and the motion passed unanimously. The Board signed the letter and District Manager Diane Pottinger agreed to deliver it to Representative Ryu.

MANAGERS REPORT

Finance Manager Barb Shosten reported that she and the accounting staff are working on year end activities. Senior Accountant Amalia Mostrales is working on outsourcing some of the payroll function which will result in a huge savings of staff time.

Operations Manager Denny Clouse reported that three internal candidates interviewed for the open Field Inspector position. Toby Bigger was selected to fill the position. Hiring will commence for a Utility Worker I to fill the vacancy created by Mr. Bigger's promotion. Mr. Clouse also reported that the cold weather has prevented the filling of the pipes at the Pump Station. They should be able to fill the pipes later in the week when the cold snap has passed. Mr. Clouse requested a meeting with Commissioner Ricker to discuss the water use at Mr. Tonkin's property. Finally, he shared with the Board that WSEA discussions have restarted with an apartment complex on Ballinger Way.

District Manager Diane Pottinger updated the Board on the request from WAWSD for financial support for the legal efforts to respond to the new King County Franchise Fee Ordinance. The Board discussed the issue and direct Ms. Pottinger to communicate that we are interested in participating but at what level we do not know at this time. Ms. Pottinger also reported that she will be attending the following

meetings this week: Rotary with Attorney General Bob Ferguson speaking, the 46th District Legislative kick of meeting, the Operating Board Meeting and the Public Works Board Meeting in Olympia on Friday. The status of the Public Works Trust fund will be discussed at this meeting. Section IV meeting will be Monday night at Skyway Water and Sewer District.

LEGAL REPORT

District Attorney Joe Bennett reported that contract negotiations with Sound Transit, regarding the water infrastructure work required for the development of the new Sound Transit station, have reached the final stages. After months of negotiations and meetings between District staff, Sound Transit staff and attorneys; Mr. Bennett was able to draft a proposed agreement which addressed the needs of both parties and minimized the administrative impact and financial impact to the District. Sound Transit's attorney has agreed to the proposed contract and the contract is in the final stages of approval. Only small changes are expected at this time. Once finalized, the contract will be brought to the Board for approval. Mr. Bennett commended the work of District Staff in facilitating the agreement.

COMMISSIONERS' REPORTS

Commissioner Ricker had no report at this time.

Commissioner Haines had no report at this time.

Commissioner Schoonmaker had no report at this time.

ADJOURNMENT

The meeting was adjourned at 3:26PM.

The next Regular Meeting is Tuesday, January 17rd at 3:00 p.m. at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines