



MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS FROM NORTH CITY WATER DISTRICT AND SHORELINE FIRE DEPARTMENT

January 29, 2019

The meeting was called to order at 5:07 pm at North City Water District's Administrative Offices, located at 1519 NE 177th Street, Shoreline, WA 98155. As required by RCW 42.30, the special meeting notice was posted on December 20, 2018 and January 1, 2019.

SHORELINE FIRE DEPARTMENT

Rod Heivilin, Chair
Ken Callahan, Vice Chair
Kim Fischer

Matt Cowan, Fire Chief

NORTH CITY WATER DISTRICT

Ron Ricker, Board President
Charlotte Haines, Vice-President
Patricia Hale, Secretary
Diane Pottinger, District Manager
Denny Clouse, Operations Manager

OLD BUSINESS/NEW BUSINESS

Sound Transit

Chief Cowan discussed the status of the Sound Transit and its impacts on the Fire Department. Mr. Clouse and Ms. Pottinger discussed the status of Sound Transit on the Water District and the water system.

Firecrest Facility

Chief Cowan discussed what the Fire Department had learned about any development that may and/or may not occur onsite and their communication with legislators. Ms. Pottinger and Mr. Clouse talked about the discussions they had heard about the development of the site. NCWD was not involved in any development meetings occurring within the facility boundaries.

Shoreline Fire Department

- **Fire Station Project Update:**
Chief Cowan discussed the status of the Station 63 project to date, the changes and the potential completion time in early 2020.
- **Other Capital Projects Update:**
Chief Cowan discussed the \$1 million plus capital budget for 2019 in addition to the two new engines and new station.
- **Hydrant Inspection:**
Chief Cowan discussed the hydrant inspection contract with SPU and the current schedule. He also introduced the idea of aligning inspection schedules of the hydrants across the city in both the SPU service area in addition to NCWD.
- **Fleet Maintenance Opportunities:**
Chief Cowan discussed the potential of possibly sharing fleet maintenance activities in the future.
- **Training Opportunities:**
Chief Cowan thanked the District for allowing the Fire Department to have training activities at the District's future maintenance facility site for both Department and regional training.

North City Water District

- **Maintenance Building Project Update:**
Mr. Clouse shared the status of the maintenance facility project and the expected completion in early 2020.
- **Shoreline Schools Project Update:**
Mr. Clouse shared the status of the different school district projects.
- **City of Shoreline Projects Update:**
Ms. Pottinger shared the status of different city projects and the potential impact on the District.

- **Water Systems Plan Update:**

Ms. Pottinger and Mr. Clouse shared the status of the District's water system plan which is expected to be completed in early 2020.

Mr. Clouse discussed the changes in how the District issues Certificates of Water Availability since our last meeting. He indicated the changes appear to be an improvement to the overall process.

Both Boards discussed how valuable the joint meetings are and felt that they would be in favor of meeting more frequently than the current annual joint meeting, especially as activity levels increase for either organization.

ADJOURNMENT

The meeting was adjourned at 7:04 pm. The next joint meeting of the North City Water District and Shoreline Fire Department Board of Commissioners is planned for first quarter 2020.

Ronald Ricker

Charlotte Haines

Patricia M. Hale