



MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

The special meeting was called to order by Board President Ricker at 2:00 p.m. on February 14, 2019 at the North City Water District Board room. The Board President previously called for a special meeting on Tuesday, February 12 at 1:00 pm but that meeting was cancelled due to inclement weather. The Board President then called a special meeting of the Board for today at 2:00 p.m. The purpose of the meeting was for the opening of bids for the Phase II Maintenance Building project.

Commissioners Present

Commissioner Charlotte Haines
Commissioner Ron Ricker
Commissioner Patricia Hale

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney
Toby Bigger, Field Inspector
Jon Nichols, Utility Worker I
Bob Heivilin, Utility Worker IV

The following members of the public were present:

Beth Mods – Western Ventures
Sean Brinkmann – JH Kelly
Matt Pereira – Kirtly Cole
Ben Faber – Faber Construction
Mary Crany – CPM Construction
Bob Wagner – Wagner Architects
Sam Scaramardo – Wagner Architects

PUBLIC COMMENT: None.

PHASE II – MAINTENANCE BUILDING BID OPENING

Operations Manager Denny Clouse declared the bid acceptance closed at 2:01 p.m. Three bids were received. Mr. Clouse briefly explained the bid opening process. The District has a budget of \$5,000,000 for this project inclusive of sales tax. Mr. Clouse explained each bid would be opened and the full buildout price from line #41 of the bid form included in Addendum 1 will be read. If any of the bids fall below \$4,500,000 the apparent low bidder will be announced. If no bid is below this amount, bid alternatives will be subtracted starting with alternative #4 (Wash Building) and continuing with alternatives #3, #2, and #1 until a bid of less than \$4,500,000 is reached. At the point a bid of \$4,500,000 is obtained, the apparent low bidder will be announced. Bidders will then have one hour to submit a complete list of subcontractors. Apparent low-bid will be certified by Wagner Architects.

Mr. Clouse opened each bid and the total bid amount was recorded. All bid amounts for the full buildout exceeded the \$4,500,000 amount. No apparent low bid was announced. Therefore, Alternative #4 (Wash Building) was subtracted from the full bids. The amount of Alternative #4 was announced for each bid and subtracted from the full bid amount. Following this calculation, the apparent low bid was identified as JH Kelly with the bid amount of \$4,046,347. Bidders were given until 3:05 p.m. to submit subcontractor lists. Copies of the bid were given to Wagner Architects to begin the certification process.

The meeting was adjourned at 2:14 p.m.

The next regular meeting will be on Tuesday, February 19 at 3:00 p.m. in the District's Administrative Offices.

Ronald Ricker

Charlotte Haines

Patricia M. Hale