



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

March 3, 2020

The meeting was called to order at 3:00 p.m. by Board President Ron Ricker in the North City Water District Board Room.

Commissioners Present

Commissioner Ron Ricker
Commissioner Charlotte Haines
Commissioner Patricia Hale

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Amalia Mostrales, Finance Manager
Theresa Harrington, Executive Assistant

PUBLIC COMMENT

None at this time

APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Commissioner Haines moved to approve the agenda. Commissioner Hale seconded the motion and the motion passed.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve minutes from the February 18 regular meeting, February 19 special meeting and February 25 special meeting. Commissioner Hale seconded the motion. The motion passed and the commissioners signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Hale moved to approve vouchers numbers 5753-5770 and 116487 – 116531 in the amount \$145,567.77 from the maintenance fund and voucher numbers 478-483 in the amount of \$61,697.48 from the capital fund. Commissioner Haines seconded the motion, which passed unanimously. The commissioners signed the vouchers.

OLD BUSINESS

The Commissioners discussed upcoming conferences and reviewed a draft of the first quarter district newsletter.

NEW BUSINESS

None at this time

MANAGER REPORTS

a. Finance Manager

No report at this time.

b. Project Status Report/Operation Manager

Operations Manager Denny Clouse reported on the new maintenance facility construction project. Construction is progressing nicely at the site. The new plans for the additional building foundation are nearly complete and will be turned into the City of Shoreline for the final permitting submittal. The building will be arriving on site later this week and the footings will be poured next Wednesday. Inside the building, sheet rock is complete and painting will begin soon. The new generator is scheduled to arrive next week. Mr. Clouse also reported on other projects within the District service area. Work is beginning on Vintage Housing Development, the old Washington Tree Services property, near Ballinger Way and 19th.

c. District Manager

District Manager Diane Pottinger reported that Seattle Public Utilities will be holding meetings on the wholesale contract negotiations on May 21, June 2 and June 30 at the Mercer Island Community Center. Commissioners are invited to attend and ask questions at these meetings. They, SPU, will be putting on a Risk and Resiliency workshop at the same location on April 22. Ms. Pottinger also reminded the commissioners that there will be a

two-day ShakeAlert Trainings at the University of Washington Center for Urban Horticulture, June 17 and 18. In other District business, the purchase of the property at 18353 9th Avenue NE, Shoreline, WA is scheduled to close this week.

Lastly, Ms. Pottinger shared the Pandemic Emergency Planning document for the risk management pool, SPU and the King County Department of Public Health around the COVID19 virus. Ms. Pottinger will keep the Board informed of any changes.

COMMISSIONER REPORTS

Commissioner Hale reported on the Shoreline City Council retreat that she attended with District Manager Diane Pottinger on Friday, February 28th.

Commissioner Haines had no report at this time.

Commissioner Ricker reported on his attendance at the Lake Forest Park City Council retreat on Saturday, February 29th.

LEGAL REPORT

There was no legal report at this time.

The meeting was adjourned at 4:36 p.m.

The next regular meeting will be Tuesday, March 17, 2020 at 3:00 p.m. at the District offices.

Ronald Ricker

Charlotte Haines

Patricia M. Hale