



MINUTES OF Special MEETING OF THE BOARD OF COMMISSIONERS

May 25, 2021

The meeting was called to order at 12:03 p.m. by Board President Patricia Hale. The meeting was held in a hybrid format. Commissioners and staff had the option to attend in person or by call in. Members of the public were invited to attend via conference call.

Commissioners Participating

Commissioner Patricia Hale, President
Commissioner Ron Ricker, Vice President
Commissioner Charlotte Haines, Secretary

Staff Participating

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Asst.
Joe Bennett, District Attorney

PUBLIC COMMENT

Members of the public were invited to participate by telephone conference call. The dial-in number was posted at the drive-up window at the District administrative offices and posted with the agenda on the District website. No members of the public were present on the call.

OLD BUSINESS

a. Salary and Compensation Survey Results/Update

District Manager Diane Pottinger informed the Board that Trupp HR should have a draft of the final results of the salary and compensation survey results by the end of this week. Ms. Pottinger shared with the Board some preliminary findings from the survey. The Board and staff discussed the next steps in this process and agreed that it would be beneficial to invite a representative from Trupp HR to present the survey results and findings to the Board at a future meeting.

NEW BUSINESS

a. 2021.05.15 Adopting the COVID-19 Vaccination Policy and Vaccination Policy Acknowledgement Form

The Board reviewed the resolution to adopt the North City Water District COVID-19 Vaccination Policy and Policy Acknowledgement Form. Commissioner Haines made a motion to approve and Commissioner Hale seconded the motion. A discussion ensued and Commissioner Ricker suggested removal of specific references to vaccination eligibility age as eligibility criteria is changeable and evolving rapidly. The Commissioners tabled the amending and approval of this resolution until after the executive session.

The Board left the public session at 12:34 p.m.

EXECUTIVE SESSION

The Board into executive session at 12:36 p.m. for 60 minutes for the purpose of discussing pending or potential litigation per RCW 42.30.110(1)(i) with Mr. Bennett. The Commissioners, Mr. Bennett, District Manager Diane Pottinger and Operations Manager Denny Clouse were present. At 1:36 p.m., the Board unanimously agreed to extend for 30 minutes. The executive session concluded at 2:05 p.m.

PUBLIC SESSION RESUMED

The meeting went into a short recess and resumed for public session at 2:09 p.m.

NEW BUSINESS (Resumed)

a. 2021.05.15 Adopting the COVID-19 Vaccination Policy and Vaccination Policy Acknowledgement Form

The Commissioners resumed discussion of amending Resolution 2021.05.15. Commissioners were in agreement that references to vaccination age eligibility should be removed from the resolution by omitting background item #2. For consistency, the corresponding sentence in the policy that references vaccination eligibility should also be omitted. Commissioner Hale

made a motion to amend the resolution and policy as specified and to approve. Commissioner Haines seconded the motion and the motion passed unanimously. Executive Assistant Theresa Harrington updated the resolution and policy as amended and provided it for signature.

Commissioner Hale concluded the meeting at 2:30 p.m.

The next regular meeting of the Board will be on Tuesday, June 1, 2021 at 3:00 p.m. in a hybrid remote/in-person format.

Patricia M. Hale

Ron Ricker

Charlotte Haines