

The regular meeting of June 2, 2009 was called to order at 3:02 p.m. Present were Commissioners Larry Schoonmaker, Ron Ricker and Charlotte Haines; Stu Turner, District Manager; Denny Clouse, Operations Manager; Mary O'Day, Finance Manager; Jaime Gray, Executive Assistant and Andy Maron, District Attorney.

**PUBLIC COMMENT:**

No Comment.

**APPROVAL OF MINUTES:**

Commissioner Ron Ricker made a motion to approve the minutes for the May 19, 2009 Regular Meeting. Commissioner Larry Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

**APPROVAL OF VOUCHERS:**

Commissioner Larry Schoonmaker made a motion to approve Vouchers 5605-5630 and 5632-5639 from the Maintenance Fund in the amount of \$29,637.94 and Vouchers 5630 and 5631 from the Construction Fund in the amount of \$38,649.28. The motion passed unanimously and the Board signed the vouchers.

**NEW / OLD BUSINESS:**

Mr. Turner informed the Board that 1 bid was received for the 15<sup>th</sup> Avenue NE Water System Improvements from B & B Utilities and Excavating, LLC. Mr. Turner stated it was a fairly-priced bid and that the District is pleased with the work B&B has done in the past. Accordingly, the staff recommends accepting the bid.

The following resolution was presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, approved unanimously and signed by the Board:

**Resolution 2009.06.27: Awarding 15<sup>th</sup> Avenue NE Water System Improvements – Phase 2 to B & B Utilities and Excavating, LLC.**

Mr. Turner informed the Board that he would like to begin discussions to upgrade the District's administration and maintenance facilities, but needs guidance from the Board as to what their goal is for the facilities. After some discussion, the Board decided to continue the discussion at future meetings.

Mr. Clouse discussed the status of District vehicles. After discussion, the Board asked that he put together a resolution for the next board meeting to designate certain vehicles as surplus.

Mrs. Gray discussed with the Board a proposal from Project A to develop the District website. After some discussion the Board asked that District staff move forward with getting a contract and resolution together.

The following resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, approved unanimously and signed by the Board:

**Resolution 2009.06.28: Adopting the WARN Mutual Aid Agreement.**

**MANAGER'S REPORT:**

Mr. Clouse updated the Board on the status of ongoing District projects.

Mr. Clouse updated the Board on the status of various Developer projects.

Mr. Turner asked the Board whether they would like to pay for continued representation on the Growth Management Planning Council. The Board agreed to pay \$1500.00, and asked that a voucher be prepared.

Mr. Turner discussed vandalism that took place at one of the District tank sites. He explained that it had been cleaned up and that as a result additional security cameras will be placed at the site. Also, because they did the original paint, he is going to contact RH2 for a quote on cleaning and painting the tank.

Mr. Turner discussed the clothing reimbursement benefit provided to District employees with the Board. Mr. Turner asked the Board to consider switching from a clothing reimbursement policy to a clothing allowance in order to make the process easier and less time consuming for staff. Discussion on this topic is to continue at the next regularly scheduled Commissioner Meeting.

Mr. Turner informed the Board that he would like to have a business continuity plan created for the District so that in the event of an emergency the District could continue functioning.

Mr. Turner informed the Board that the staff would be presenting a draft proposal for a new cell phone policy.

**LEGAL REPORT:**

Mr. Maron discussed the impact of Lane v. Seattle with the Board.

**COMMISSIONER'S REPORT:**

Commissioner Ricker discussed the recent WASWD personnel committee meeting with the Board.

**NEXT MEETING:** June 23, 2009.

**ADJOURN:** The meeting adjourned at 4:47 p.m.

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**COMMISSIONERS**