



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

July 18, 2017

The meeting was called to order at 3:00 pm

North City Water District Board Room

Commissioners Present

Commissioner Ron Ricker

Commissioner Larry Schoonmaker

Commissioner Charlotte Haines

Staff Present

Barb Shosten, Finance Manager

Denny Clouse, Operations Manager

Theresa Harrington, Executive Assistant

Matthew Hendricks, District Attorney

PUBLIC COMMENT

Customer Virginia King arrived at the meeting at 3:25PM. She had no comment at this time.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the minutes from the July 5, 2017 regular meeting and Commissioner Schoonmaker seconded the motion. The motion passed unanimously and the Board signed the meeting minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers number 4668-4684 and voucher numbers 113814 - 113859 in the amount \$420,485.33 from the maintenance fund and vouchers 258-260, in the amount of \$16,146.50 from the capital fund. Commissioner Haines seconded the motion, which passed unanimously. The Board signed the vouchers.

OLD/NEW BUSINESS

a. 2017.07.14 Contract with Wagner for Phase II Maintenance Building

Operations Manager Denny Clouse presented the resolution to accept the contract with Wagner Architects for the design phase of the North City Water District maintenance facility. The Board reviewed and discussed the contract. Commissioner Schoonmaker made a motion to approve the resolution, which was seconded by Commissioner Haines, and approved by the Board. The Board and District Attorney signed the resolution

b. Mid-Year Financial Report

Finance Manager Barb Shosten handed out the mid-year financial report. She reviewed with the board the revenue and costs to date in comparison with the budget.

MANAGERS REPORT

Operations Manager Denny Clouse reported on the progress at the pump station. Start-up of the station was initiated yesterday for testing purposes. Once testing is complete, the station will go into production. The anticipated date for that is August 2nd pending successful testing. The old station will go off-line at that time. Demolition of the old station will take place after that. Mr. Clouse also informed the Board that medical insurance premiums have increased by \$25 per month and that the employee contribution to the PERS 2 plan will increase by 1.26%.

Finance Manger Barb Shosten reported that she is preparing for the audit and working with the District Manager on the rate study, comprehensive plan and CIP.

LEGAL REPORT

There was no legal report at this time.

COMMISSIONERS REPORT

Commissioner Schoonmaker reported on his attendance at the Shoreline Chamber of Commerce Luncheon. He also reported on his attendance at the Operating Board Meeting where the future Water Use Efficiency Goal was discussed.

Commissioner Haines had no report at this time.

Commissioner Ricker reported on his attendance at the Operation Board Meeting as well.

ADJOURNMENT

The meeting was adjourned at 3:52 pm.

The next Regular Meeting is Tuesday, August 1st at 3:00 pm at the North City Water District.

Ronald Ricker

Larry Schoonmaker

Charlotte Haines