

The regular meeting of August 4, 2009 was called to order at 3:00 p.m. Present were Commissioners Larry Schoonmaker, Ron Ricker and Charlotte Haines; Stu Turner, District Manager; Mary O'Day, Finance Manager and Jaime Gray, Executive Assistant.

PUBLIC COMMENT:

No comment.

APPROVAL OF MINUTES:

Commissioner Ron Ricker made a motion to approve the minutes for the July 21, 2009 Regular Meeting. Commissioner Larry Schoonmaker seconded the motion, the motion passed unanimously and the Board signed the minutes.

APPROVAL OF VOUCHERS:

Commissioner Ron Ricker made a motion to approve Vouchers 1633-1647, 5772-5791 and 5793-5799 from the Maintenance Fund in the amount of \$65,380.56 and Voucher 5792 from the Construction Fund in the amount of \$13,970.70. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Mr. Turner discussed the space needs analysis with the Board. The Board gave their approval to run an advertisement requesting statements of qualifications and proposals from interested architectural or engineering firms.

Mr. Turner discussed the Water Trust Fund Status with the Board.

Mr. Turner discussed the upcoming WASWD Fall Conference in Lake Chelan. Commissioner Haines informed the Board that she will not be able to attend.

The following resolutions were presented, discussed, moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, approved unanimously and signed by the Board:

Resolution 2009.08.38: Amending the Shoreline Water District Cell Phone Policy.

Resolution 2009.08.41: Setting the Cell Phone Bill and Cell Phone Allowance Amounts.

The following resolutions were presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, approved unanimously and signed by the Board:

Resolution 2009.08.39: Awarding the Postage Equipment Lease to Hasler Financial Services, LLC.

Resolution 2009.08.40: Authorizing Disposal of Surplus Equipment.

MANAGER'S REPORT:

Mr. Turner updated the Board on the status of ongoing District projects.

Mr. Turner updated the Board on the status of various Developer projects.

Mr. Turner informed the Board that a Special Public Meeting is required to discuss the 2.0 MG Reservoir Improvements. After some discussion, the Board scheduled it for September 24, 2009 at 7:00 p.m.

Mr. Turner informed the Board that the City of Shoreline has requested that their scheduled meeting be postponed two weeks to September 28, 2009.

Mr. Turner discussed the current edition of the District newsletter. The Board approved it for distribution.

Mrs. O'Day informed the Board that the internal audit is still in progress.

Mrs. O'Day informed the Board that she will be going out for quotes on a new copy machine for the office next month.

Mrs. O'Day informed the Board that the budget-to-actual was not complete.

Mrs. O'Day informed the Board that the District policy concerning leave needs updated and that something will be brought to them for review.

Mrs. O'Day informed the Board that the District WSEA policy is in the process of being updated.

COMMISSIONER REPORT:

Commissioner Ricker asked about the status of work being done at 185th and 10th. Mr. Turner informed the Board that a Certificate of Water Availability and that they had received a permit from the City of Shoreline.

Commissioner Ricker inquired about the new voice greeting that plays when calling the main District phone. Mr. Turner explained that it was updated in order to give an option to make payments over the phone.

Commissioner Ricker informed the Board that Mrs. O'Day had been appointed to the audit committee for WASWD.

Commissioner Ricker asked if the boundaries of the road work being done on 15th Avenue NE can be extended so that more of the cracks and seams on the road can be filled. Mr. Turner confirmed that they can do that.

Commissioner Schoonmaker requested that a calendar listing all of the upcoming meetings be made.

NEXT MEETING: August 18, 2009.

ADJOURN: The meeting adjourned at 4:46 p.m.

COMMISSIONERS