



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

September 16, 2019

The meeting was called to order at 3:00 p.m. by Board President, Ron Ricker in the North City Water District Board Room.

Commissioners Present

Commissioner Ron Ricker
Commissioner Charlotte Haines
Commissioner Patricia Hale

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Theresa Harrington, Executive Assistant
Joe Bennett, District Attorney

PUBLIC HEARING – LATE COMER AGREEMENT

President Ron Ricker opened the public hearing at 3:00 p.m. As no members of the public were present to comment, the commissioners agreed to leave the public hearing open for 10 – 15 minutes to allow for late arrivals. The board proceeded with the agenda. As no members of the public arrived to comment, Commissioner Ricker closed the public hearing at 3:12 p.m.

PUBLIC COMMENT

None.

APPROVAL AND/OR ADJUSTMENTS TO AGENDA

There was a correction to the agenda. The meeting date incorrectly read Tuesday, September 16th, 2019, instead of Monday, September 16th, 2019. Commissioner Hale motioned to approve the corrected agenda. Commissioner Haines seconded the motion and the motion passed unanimously.

APPROVAL OF MINUTES

Commissioner Haines made a motion to approve the minutes from the September 3, 2019 regular meeting. Commissioner Hale seconded the motion. The motion passed and the commissioners signed the minutes.

APPROVAL OF VOUCHERS

Commissioner Haines moved to approve vouchers numbers 5548-5565 and 116003-116038 in the amount \$595,362.81 from the maintenance fund and Commissioner Hale seconded the motion, which passed unanimously. The commissioners signed the vouchers.

OLD BUSINESS

a. 2019.09.33 Accept Latecomer Assessment with Ballinger Heated Storage

District Manager Diane Pottinger presented the board with a resolution to accept the Latecomer Assessment with Ballinger Heated Storage. All potential benefited property owners were notified of the open public hearing and invited to share their comments on which method of fee assessment seemed most equitable. As there was no public comment on the issue, the board entered into discussions to assess the options to determine an equitable cost allocation method.

Commissioner Haines moved to approve method #3 (square footage method) as the cost allocation method for the latecomer agreement with Ballinger Heated Storage. Commissioner Ricker seconded the motion. Commissioners Ricker and Haines voted in favor of the motion and Commissioner Hale abstained. The motion carried.

A motion to approve resolution 2019.09.33 using method #3 (square footage) as the cost allocation method, was made by Commissioner Haines and seconded by Commissioner Hale and passed unanimously. The Board and District Attorney signed the resolution. The

District Manager is to contact the Ballinger Heated Storage Developer to have the agreement signed before signing on behalf of the District.

b. 2019.09.34 Adopt Coliform Monitoring Plan

District Manager Diane Pottinger handed out an updated draft of the Coliform Monitoring Plan prepared for the District by Murraysmith. The Board reviewed the draft plan. This plan will become an appendix in the District's Water System Plan. The Commissioners reviewed and discussed the plan. A motion to approve the resolution was made by Commissioner Haines and seconded by Commissioner Hale and passed unanimously. The Board and District Attorney signed the resolution.

c. Draft Application to USGS for participation in ShakeAlert

District Manager Diane Pottinger distributed an updated draft of the USGS application to participate in the ShakeAlert program and reviewed the changes with the Board. The Commissioners reviewed and discussed the application. A motion to approve the draft and authorize Varius to submit the application was made by Commissioner Hale and seconded by Commissioner Haines and passed unanimously.

d. Draft Hazard Mitigation Plan and submission for grants to FEMA

The board review the draft Hazardous Mitigation plan. Through the Hazard Mitigation planning process, the District has identified potential projects that would build resiliency in the system. The Board reviewed the proposed projects:

- Communications Update
- Shunt-Trip Breakers for Booster 1 and Booster 2
- Sheridan beach Loop Seismic Upgrade
- Booster Station 1 Pipeline Replacement
- Relocated Booster Station 1 and new 1.5 MG Reservoir

The benefit/cost analysis portion of the Sheridan Beach Loop Seismic Upgrade project has potential eligibility for FEMA funding through the Advanced Assistance Grant program. This plan will be a part of the King County's Regional Plan, which is expected to be submitted to FEMA later this year. King County has asked that our plan not be approved until it has been reviewed and accepted by FEMA, in early 2020. The board reviewed and discussed the draft plan. A motion to approve pursuing grant funding from FEMA for the benefit/cost analysis portion of the Sheridan Beach project was made by Commissioner Haines and seconded by Commissioner Ricker and passed unanimously.

e. 2020 Legislative Priorities for WASWD

District Manager Diane Pottinger provided the board with proposed legislative priorities for the District, which included the draft Washington Association of Sewer and Water Districts draft 2020 legislative agenda. The board discussed and had several questions. Ms. Pottinger agreed to bring more information to the next board meeting for further discussion.

MANAGERS' AND CONSULTANT REPORTS

a. Finance Manager Report

Finance Manager Amalia Mostrales was at the WFOA conference in Yakima so District Manager Diane Pottinger reported in her absence. The District received a \$1,692.02 refund from the WASWD L&I Retro Fund. In addition, information was provided to District Attorney Joe Bennett on current customers going through bankruptcies and leined customers under bankruptcy for discussion at an upcoming meeting.

b. Project Status/Operations Manager Report

Operations Manager Denny Clouse reported on the status of Phase II construction of the new maintenance facility. The framing is as far as it can go until the trusses are installed, then the framing can be completed. There is a two week wait for the trusses to come in. Mr. Clouse reported that Wagner Architects has completed design review of the metal part of the shop building. In accordance to the Special Use Permit and the pre-design reports, the metal building will require a redesign to make it a type 3 building. This will result in potential change in cost and timing for the project. While metal building manufacturer will be completing the redesign, work will continue on the decant facility. There have been no change orders to date regarding this issue, but as change orders come in they will be forwarded to Wagner Architects. In other project news, Mr. Clouse reported that work continues with Sound Transit on system improvements

required for the light rail project and with the School District for improvements required for the Kellogg School construction.

c. District Manager Report

Ms. Pottinger reported that Sound Transit is working on paying their connection charge so work can begin on the WSEA. Ms. Pottinger also reported that Commissioner Hale will be attending the Public Meeting on September 17 regarding the Fircrest Master Plan. Whatever changes and/or development that takes place at the Fircrest site, will require thoughtful attention to the water system and connection to North City Water District. Rep. Pollett has requested that the District remain involved in the planning process. There will be a meeting with the Department of Natural Resources, Office of Financial Management and the Governor's office on Tuesday September 24th at the District offices. The board was interested in attending.

Commissioner Haines motioned for a Special Meeting of the Board on September 24, 2019 at 8:30AM for the purpose of attending the Fircrest Master Plan meeting with the Department of Natural Resources Office of Financial Management and the Governor's office. No action will be taken at this meeting.

Ms. Pottinger also informed the Board of the WASWD resources that have been allocated in response to several lawsuits with impact on special purpose districts and reported that the City of Shoreline has finalized plans to assume Ronald Wastewater by spring of 2020. In other District business, Ms. Pottinger is working on setting up a meeting at the District with elected officials and the District plans to host a Shoreline Chamber of Commerce after hours event on October 17th. The district will provide some refreshments for the event.

COMMISSIONER REPORTS

Commissioner Haines reported on her attendance at the Rotary meeting on September 4th, the Picnic in the Park Event on September 7th, and the Chamber of Commerce meeting on September 11th.

Commissioner Ricker reported on his attendance at the Million Step Challenge kick-off event. The district handed out water bottles but was unable to hook up the water cooler due to issues at the park.

Commissioner Hale shared a photo sent to her by a customer who was filling up their NCWD water bottle at Trevi Fountain in Rome, Italy.

LEGAL REPORT

District Attorney Joe Bennett reported that he has sent a letter to the company responsible for the WSEA for the Sunrise 11 development regarding the final easements required to close out the project. There seems to be a conflict between the neighboring property and Sunrise 11 regarding the easement. Mr. Bennett informed Sunrise 11 that it is imperative they reach an agreement and has offered mediation services if needed. He has scheduled a conference call at 9:00am tomorrow to discuss the matter. Mr. Bennet also updated the board on the status of the Sound Transit lawsuit regarding the lien property that has been condemned.

The meeting adjourned at 4:53p.m.

The next special meeting will be on Tuesday, September 24th at 8:30 a.m. at the District's Administrative Offices.

The next regular meeting will be on Tuesday, October 1st at 3:00 p.m. at the District's Administrative Offices.

Ronald Ricker

Charlotte Haines

Patricia M. Hale