



## MINUTES OF SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

September 23, 2021

Pursuant to proper notice and RCW42.30.80, a special meeting was called to order at 10:00 a.m. by Board President Patricia Hale. The meeting was held in a hybrid format. Commissioners and staff had the option to attend in person or by call in. Members of the public were invited to attend via conference call.

### **Commissioners Participating**

Commissioner Patricia Hale, President  
Commissioner Ron Ricker, Vice President  
Commissioner Charlotte Haines, Secretary

### **Staff Participating**

Diane Pottinger, District Manager  
Kern Maresca, Director of Finance  
Denny Clouse, Operations Manager  
Theresa Harrington, Executive Assistant  
(via phone)

### **PUBLIC COMMENT**

Members of the public were invited to participate by telephone conference call. The dial-in number was posted at the drive-up window at the District administrative offices and posted with the agenda on the District website. No members of the public were present on the call.

### **NEW BUSINESS**

#### **a. 2021.09.33 Resolution awarding the contract for CIP #2012-09: Maintenance Facility Phase Three Construction**

Operation Manager Denny Clouse reviewed the bidding process for this project. The project was posted on Builders Exchange of Washington on August 31, 2021. An announcement of the bid ran in the *Daily Journal of Commerce* on September 9 and September 14. The bid opening was held at 10:30 a.m. on September 22, 2021, in the parking lot of the District's administrative building. Faber Construction Corporation was the sole contractor to submit a bid. The bid was reviewed by District management and District consultant Wagner Architects and approved for award. Mr. Clouse informed the Board that, due to supply chain issues, the materials for this project are expected to arrive no earlier than March of 2022. As a result, funds for this project will come out of the 2022 capital budget. Director of Finance Kern Maresca provided the commissioners with an update of the 2021 and 2022 capital budgets.

After discussion, Mr. Clouse presented the Board with Resolution 2021.09.33 to award the contract for CIP #2012-09: Maintenance Facility Phase Three Construction to Faber Construction, LLC. Commissioner Ricker made a motion to approve the resolution. The motion was seconded by Commissioner Haines then passed unanimously. The Board signed the resolution.

Commissioner Hale concluded the meeting at 10:24 a.m.

The next regular meeting of the Board will be on Tuesday, October 5, at 3:00 p.m. in a hybrid remote/in-person format.

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Patricia M. Hale

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Ron Ricker

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Charlotte Haines