



MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

January 6, 2015

North City Water District Board Room

The meeting was called to order at 3:00pm

Commissioners Present

President Charlotte Haines
Commissioner Ron Ricker
Commissioner Larry Schoonmaker

Staff Present

Diane Pottinger, District Manager
Denny Clouse, Operations Manager
Barb Shosten, Finance Manager
Lanie Curry, Executive Assistant
Andy Maron, District Attorney

An amended agenda was presented and accepted by the Board.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Ricker made a motion to approve the minutes of the December 16, 2014 Regular meeting. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the approved minutes.

APPROVAL OF VOUCHERS

Commissioner Schoonmaker made a motion to approve vouchers 111243-111304 in the amount of \$242,279.01 from the maintenance fund and voucher 00026-00027 from the construction fund in the amount of \$9,055.50. Commissioner Ricker seconded the motion, which then passed unanimously. The Board signed the vouchers.

NEW / OLD BUSINESS

Election of Officers. Commissioner Ricker made a motion to elect Commissioner Haynes as president, Commissioner Ricker as vice president, and Commissioner Schoonmaker as secretary. The motion was seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

Establishing meeting dates and times for 2015. The board discussed the date and time of board meeting dates for 2015, and decided to keep the meetings at the same day and time.

MANAGER'S REPORT

Mr. Clouse gave an update on the repairs being completed at the administration building.

Mr. Clouse explained that the district received the same amount of fire flow applications as it did in 2013.

Mr. Clouse updated the status of projects, including repair of the pole on the top of the reservoir.

Ms. Shosten reported that the audit has been completed and that the district will not need to do another single audit for the DWSRF loans until 2016.

Ms. Pottinger gave an overview of the A-133 Federal audit for 2013, which should have been completed by the end of September 2014 because of the federal money received.

Ms. Pottinger explained that a homeowner's insurance claim filed with Enduris in October 2012 has been closed. It took longer than usual because the insurance company required the homeowner to do improvements to prevent future claims to the District.

Ms. Pottinger reviewed some of the upcoming events: Commissioners workshop, joint meetings with the Shoreline Fire Department and Northshore Utility District.

Ms. Pottinger discussed the proposed Interlocal Agreement with Lake Forest Park Water District regarding service at the boundaries of the two districts. The board expressed discomfort approving the Interlocal Agreement at this time; rather the commissioners suggested that a joint meeting be held with the commissioners of Lake Forest Park Water District to discuss the issues.

LEGAL REPORT

Mr. Maron discussed a draft bill he was asked to work on by Blair Burroughs of WASWD with a group of colleagues for a possible future legislative session.

COMMISSIONER'S REPORT

None

FOR THE GOOD OF THE ORDER

None

EXECUTIVE SESSION

The Board entered into Executive Session at 4:27pm with Mr. Maron to discuss personnel matters in accordance with RCW 42.30.110(1)(g) for twenty minutes. Ms. Pottinger joined the meeting that was extended another ten minutes. The Board returned to regular session at 4:57pm.

Commissioner Ricker made a motion to increase Ms. Pottinger's salary by 3% beginning in January 2015. Commissioner Schoonmaker seconded the motion, which then passed unanimously.

Mr. Maron discussed legal services transition.

The Board asked Ms. Pottinger to add a discussion about future legal services on the next regular meeting agenda. Ms. Pottinger should also report on any communication with SnoKing Dispatch Services owner regarding their lease and the status of the wheel agreement with SPU.

NEXT MEETING

There will be a Special Meeting held Thursday, January 15, 2015 at 5:00pm in the Board Room. This will be a joint meeting with the Shoreline Fire Department. The agenda for the joint meeting will be prepared soon.

ADJOURNMENT

The meeting was adjourned at 5:14pm.

Charlotte Haines

Ronald Ricker

Larry Schoonmaker