

The regular meeting of January 21, 2014 was called to order at 3:02 p.m. Present were Commissioners Charlotte Haines, Larry Schoonmaker and Ron Ricker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager; Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

The Board entered into executive session at 3:05 p.m. to discuss personnel issues. The Board returned to regular session at 3:15 p.m.

MINUTES:

Commissioner Schoonmaker made a motion to approve the minutes of January 7, 2014 Regular Meeting, January 10, 2014 Special Meeting as edited and the January 14, 2014, Special Meeting. Commissioner Ricker seconded the motion, the motion passed unanimously and the Board signed the minutes.

VOUCHERS:

Commissioner Schoonmaker made a motion to approve vouchers 3294-3309, 10273-10301 and 10304-10337 from the maintenance fund in the amount of \$375,786.35 and vouchers 20070-20075 from the construction fund in the amount of \$102,297.44. Commissioner Haines seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was tabled by the Board:

Resolution 2014.01.01: Procurement of Engineering Services

The following resolution was presented, discussed, moved by Commissioner Schoonmaker, seconded by Commissioner Ricker and approved unanimously by the Board:

Resolution 2014.01.04: Increasing the Seattle Public Utility (SPU) Pass-Through Supply Facilities Charge.

Ms. Pottinger discussed the King County Hazard Mitigation Plan with the Board and informed them that the District met the submittal deadlines.

Ms. Pottinger and the Board discussed which commissioners or managers should be designated as District representatives to various organizations. Final decisions will be made at an upcoming meeting.

At a previous meeting, the staff and board had discussed increasing salaries for the staff by the 2013 COLA rate, and various methods for allocating that increase. No decision was made. As a result, Ms. Shosten presented four options to the Board regarding the application of the proposed COLA increase. After some discussion, Commissioner Ricker made a motion to give all District employees, excluding the District Manager, a cost of living increase calculated in two parts. The first part will be, 0.7% of the gross salaries of all employees, except the District Manager, as of January 1, 2014 and will be paid in equal shares of that amount in single payments to all employees, except the District Manager. The second part will be paid as a 0.7% increase to the salary matrix for all employees, except the District Manager, effective January 1, 2014. Commissioner Schoonmaker seconded the motion. Commissioner Ricker and Commissioner Schoonmaker voted in favor of the motion, Commissioner Haines voted against the motion, the motion passed by a vote of 2 to 1. A resolution containing the new wage matrix will be brought to the Board at a future meeting.

Commissioner Schoonmaker then made a motion to set the annual salary of the District Manager at \$130,000, effective January 1, 2014. Commissioner Ricker seconded the motion, which passed unanimously.

Mr. Maron left at 4:19 p.m.

MANAGER'S REPORT:

Ms. Pottinger informed the Board that the North City Business District would like to use the District meeting facilities on Thursday, January 30th at 7:00 p.m.

Ms. Pottinger informed the Board she will be attending the Public Works Board meeting on January 31st, 2014.

Ms. Pottinger thanked the Board for allowing the District to host the most recent WASWD Section IV meeting.

Ms. Pottinger reminded the Board that the Commissioner’s Workshop is on January 25, 2014.

Ms. Pottinger discussed proposed legislation to the State Senate.

Ms. Pottinger and members of the Board reported on the positive feedback given regarding the photography in the administration building done by Ms. Placencia.

Ms. Pottinger discussed the upcoming Shoreline City Council meeting.

Ms. Pottinger informed the Board she had met with Budget Sewer, the temporary tenant at the NW Church property.

Ms. Shosten informed the Board that she would like to present a more detailed budget to them so that she can review each section with them. After some discussion, the Board agreed that she should review the first two sections of the budget at the next regular Board meeting scheduled for February 4, 2014.

NEXT MEETING: February 4, 2014

ADJOURN: The meeting adjourned at 4:50 p.m.

COMMISSIONERS