

The special meeting of June 30, 2014 was called to order at 11:00a.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Barb Shosten, Finance Manager; and Andrew Maron, District Attorney.

PUBLIC COMMENT:

None.

MINUTES:

Ms. Pottinger offered some proposed changes to the draft meeting minutes. After some discussion, Commissioner Ricker made a motion to approve the amended minutes from the June 17, 2014 Regular Meeting. Commissioner Schoonmaker seconded the motion, the motion passed and the Board signed the amended minutes.

VOUCHERS:

Commissioner Schoonmaker made a motion to approve vouchers 3475-3491 and 10757-10796 from the maintenance fund in the amount of \$489,352.94. Commissioner Ricker seconded the motion. The motion passed unanimously and the Board signed the vouchers.

NEW / OLD BUSINESS:

Ms. Pottinger discussed the status of the three small annexation areas and the process to annex these areas. The District has served the customers in these areas for decades, yet they never formally were included in the corporate boundaries of the District. As a courtesy, she advised Shoreline City Manager Debbie Tarry about the annexations. Ms. Pottinger will be preparing a letter explaining the process to the impacted property owners in the first area later this week prior to collecting signatures.

MANAGER'S REPORT:

Ms. Shosten discussed the status of the financial software vendor. Rather than upgrade the online payment options with the older Springbrook software version, it is her goal to be able to provide payment online via credit card options once the financial software is updated in September.

Ms. Pottinger discussed the site visits with existing legislators and legislative candidates. Commissioner Ricker commented about how much he had enjoyed going on the tours as well.

Ms. Pottinger updated the Board with the posting of the Executive Assistant position on the District website, WASWD and in Sunday's edition of the Seattle Times as well as NWJobs online until the position announcement closes on July 11. She has scheduled a meeting later this afternoon to get a fourth desk for the front office.

Ms. Pottinger updated the board with the status of the NW Taxi Cab company and their move on the site.

Ms. Pottinger discussed with the Board the code violations issued by the City of Shoreline on the District property (formerly NW Church property) by Budget Sewer. Ms. Pottinger will be getting a copy of the violations at next week to determine if the District needs to participate in the event.

Ms. Pottinger discussed the requirements of the Open Public Meetings Act and the upcoming webinar at the end of the meeting.

COMMISSIONER'S REPORT:

Mr. Ricker discussed the feedback and discussions he had with the legislators during their visits last week.

EXECUTIVE SESSION:

The Board entered into executive session at 11:15 a.m. to discuss potential litigation. The Board returned to regular session at 11:40 a.m.

OTHER BUSINESS

At 11:45 a.m., the Board watched a one-hour online WASWD webinar about the Open Public Meetings Act.

Commissioner Schoonmaker made a motion to authorize a letter be submitted to both King and Snohomish County Boundary Review Boards with comments about the proposed Ronald Wastewater District assumption by the City of Shoreline. The motion was seconded by Commissioner Ricker, and passed unanimously.

NEXT MEETING: July 15, 2014

ADJOURN: The meeting adjourned at 1:30 p.m.

COMMISSIONERS