



## MINUTES OF REGULAR MEETING OF THE BOARD OF COMMISSIONERS

July 21, 2015

North City Water District Board Room

The meeting was called to order at 3:02pm

### Commissioners Present

President Charlotte Haines  
Commissioner Ron Ricker  
Commissioner Larry Schoonmaker *(via teleconference)*

### Staff Present

Diane Pottinger, District Manager  
Denny Clouse, Operations Manager  
Barb Shosten, Finance Manager  
Lanie Curry, Executive Assistant

### PUBLIC COMMENT

None

### APPROVAL OF MINUTES

Commissioner Ricker made a motion to approve the minutes of the July 7, 2015 Regular Meeting. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the approved minutes.

### APPROVAL OF VOUCHERS

Commissioner Ricker made a motion to approve vouchers 111792-111839 and voucher numbers 3891-3905 in the amount of \$455,184.60 from the maintenance fund and vouchers 00068-00070 from the construction fund in the amount of \$4,182.50. Commissioner Haines seconded the motion, which then passed unanimously. The Board signed the vouchers.

### NEW / OLD BUSINESS

Commissioner Schoonmaker joined the meeting via phone at 3:04p.m.

**Resolution 2015.07.15 Amending North City Water District Code Appendices 4A and 4B Regarding Technical Specification and Standard Details.** The motion was presented, discussed and moved by Commissioner Ricker, seconded by Commissioner Schoonmaker, and approved unanimously by the Board.

**Resolution 2015.07.16 Authorizing an Increase in the Monthly Allocation to Employees and Commissioners for Health Care Coverage.** The motion was presented, discussed and moved by Commissioner Ricker, seconded by Commissioner Haines, and approved unanimously by the Board.

**Resolution 2015.07.17 Approving Modified Salary and Wage Matrix.** The motion was presented, discussed and moved by Commissioner Ricker, seconded by Commissioner Haines. Commissioner Schoonmaker dissented. The Resolution was approved 2-1.

**Resolution 2015.07.18 Rescinding Resolution 2015.06.12 and Approving the Purchase of Two Ford Explorer SUV's.** The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

**Resolution 2015.07.19 Rescinding Resolution 2015.06.11 and Approving the Purchase of Two Ford F150 (4x2) Pickup Trucks.** The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

**Resolution 2015.07.20 Accepting that Certain Territory Referred to as Ridgecrest Annexation 14-1 be Annexed to the District.** The motion was presented, discussed and moved by Commissioner Schoonmaker, seconded by Commissioner Ricker, and approved unanimously by the Board.

**MANAGER'S REPORT**

Ms. Shosten announced that a new Customer Care Specialist I had been hired and will start August 10.

Ms. Shosten also mentioned that the interest rates are expecting to increase later this year or early next year which will impact future bonds the Board is considering issuing.

Mr. Clouse gave an update on the status of the North City Pump Station project.

Mr. Clouse reported that Mike Oberstadt represented the District at a pre-application meeting for several projects the Anderson House is considering, some of which may impact the fire system that had been discussed several years ago.

Mr. Clouse also gave an update on the meeting he had with the Shoreline Fire Department and City of Shoreline Building Official regarding the new daycare center on 19<sup>th</sup> Ave. NE and that the District should be expecting a letter from both agencies regarding fire flow at this facility.

Ms. Pottinger reported on the T-Mobile lease second amendment and proposed antenna upgrade project.

Following the previous meeting, Ms. Pottinger contacted Enduris regarding the questions that the Board had raised. She shared the respond she received from Enduris with the Board.

Ms. Pottinger reviewed the upcoming Lake Forest Park Council Agenda.

Ms. Pottinger provided copies of the District's Water Shortage Contingency Plan which was adopted over twenty years ago and asked the Board to get familiar with the Plan as it was likely going to be discussed at many meetings in the foreseeable future.

Ms. Pottinger gave an update on upcoming events in which District staff will be participating in including: North City Jazz Walk, Ridgecrest Ice Cream Social and Celebrate Shoreline.

**COMMISSIONER'S REPORT**

Commissioner Ricker talked about the Section IV meeting he attended.

Commissioner Haines attended and gave reports on the Shoreline Candidate Forum at Richmond Beach and Shoreline School District meeting that she attended with Ms. Pottinger.

**NEXT MEETING**

The next Regular Meeting will be held on Tuesday, August 4, 2015 at 3:00p.m.

**ADJOURNMENT**

The meeting was adjourned at 4:17p.m.

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Charlotte Haines

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Ronald Ricker

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Larry Schoonmaker