

The special meeting of June 4, 2013 was called to order at 4:05 p.m. Present were Commissioners Charlotte Haines, Ron Ricker and Larry Schoonmaker; Diane Pottinger, District Manager; Denny Clouse, Operations Manager; Barb Shosten, Finance Manager, Jaime Placencia, Executive Assistant and Andrew Maron, District Attorney.

PUBLIC COMMENT:

Ms. Jenny Scaliveri who is running for Position #2 on the Ronald Wastewater District Board of Commissioners introduced herself to the Board.

APPROVAL OF VOUCHERS:

Commissioner Haines made a motion to approve vouchers 9660-9699 from the Maintenance Fund in the amount of \$159,171.32 and vouchers 200172-200179 from the Construction fund in the amount of \$180,916.41. Commissioner Ricker seconded the motion, the motion passed and the Board signed the vouchers.

NEW / OLD BUSINESS:

The following resolution was presented, discussed, moved by Commissioner Haines, seconded by Commissioner Schoonmaker and approved by the Board:

Resolution 2013.06.28: Increasing the Clothing and Cell Phone Bill Allowances for District Employees.

The Board discussed a draft resolution which would authorize public use of District facilities and establish policies and procedures for such use. Mr. Maron asked if the Board wanted to allow commercial use of the facilities. After some discussion, the Board said no. The Board agreed to allow fundraising events by non-profit organizations and agreed that the facilities should not be used for political use.

MANAGER'S REPORT:

Ms. Shosten discussed the 2012 Annual Report with the Board. Commissioner Schoonmaker inquired as to whether the District has talked with the School District. Ms. Shosten informed the Board that overall, the School District's bill went up 7.5% and that the District is gathering information for their public records request. The staff intends to meet again with staff of the School District at some point in the future.

Mr. Clouse discussed the progress on the new administration building.

Ms. Pottinger informed the Board that Valerie Tokumoto has been hired by the District as the Field Inspector / Project Manager.

Ms. Pottinger discussed per diem rates for conferences that take place out of state. After some discussion, Commissioner Haines made a motion to set the per diem rate for conferences out-of-state at \$135. Commissioner Schoonmaker seconded the motion and the motion passed unanimously by the Board.

Commissioner Schoonmaker discussed District training and education and asked the staff to do a breakout of expenditures for each employee. Ms. Shosten informed the Board that she would include that in the regular budget process for 2014.

Ms. Placencia discussed the Fix a Leak Week Challenge with the Board and informed them that King's Elementary had won the challenge and received their pizza party.

Ms. Pottinger discussed Celebrate Shoreline. After some discussion the Board agreed that the District should be a sponsor for the event.

COMMISSIONER'S REPORT:

Commissioner Schoonmaker asked the Board if the District had spoken with the School District yet. Ms. Shosten informed the Board that the information is being gathered for their public records request and that their bill had actually gone up 7.5%.

Ms. Placencia left at 5:09 p.m.

EXECUTIVE SESSION:

The Board entered into executive session at 5:09 p.m. to discuss potential litigation. The Board returned to regular session at 6:00 p.m.

NEXT MEETING: June 18, 2013 at 3:00 p.m.

ADJOURN: The meeting adjourned at 6:05 p.m.

COMMISSIONERS