



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

August 6, 2024

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Board President Patricia Hale. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Patricia Hale, President
Commissioner Ron Ricker, Vice President
Commissioner Charlotte Haines, Secretary

Staff and Consultants

Diane Pottinger, District Manager
Barb Shosten, Director of Finance
Max Woody, Director Operations & Engineering
Joe Bennett, District Counsel
Toby Bigger,* Senior Inspector

2. PUBLIC COMMENT

James Saxon submitted written comments in advance that were included in the Board meeting agenda packet.

3. APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Upon motion by Commissioner Haines and second by Commissioner Ricker, the Board unanimously approved the agenda.

5. APPROVAL OF MINUTES

Upon motion by Commissioner Haines and second by Commissioner Hale, the Board voted unanimously to approve the minutes of the July 16 regular meeting.

6. APPROVAL OF VOUCHERS

Commissioner Haines moved to approve voucher numbers 7498-7513 and 120779-120837 in the amount of \$571,270.02 from the maintenance fund and voucher numbers 907-914 for \$64,046.79 from the capital fund. Commissioner Ricker seconded. Staff answered questions from Commissioners Haines and Hale about specific. The motion passed unanimously.

7. OLD BUSINESS.

- a. **Fircrest Campus Projects.** Mr. Woody provided an update. He is still waiting for a signed water system extension agreement (WSEA) from Department of Social and Health Services (DSHS), but DSHS is in the process of prepaid some review fees.
- b. **Resolution 2024.08.26, accepting reimbursement agreement with WZL Enterprises LLC.** *ACTION:* Upon motion by Commissioner Ricker and second by Commissioner Haines, the Board unanimously adopted the resolution. Ms. Pottinger will record the reimbursement agreement. The commissioners then signed

- c. **Executive Session.** Upon motion by Commissioner Hale and second by Commissioner Haines, the Board voted unanimously to go into executive session for five minutes to discuss potential litigation with Mr. Bennett pursuant to RCW 42.30.110(1)(i). The executive session started at 3:24 p.m. and concluded at 3:29 p.m. The Board took no action.
- d. **CIP 2022-01 41st to Beach Drive Crossing Project.** Mr. Bennett is negotiating an easement with the attorney for Sheridan Beach Community Club. When the terms of the easement are finalized, he will bring this back for Board approval possibly at a special meeting.

8. **NEW BUSINESS**

- a. **King County Hazard Mitigation Plan.** Ms. Pottinger reported on the status of the King County's Regional plan and that we would not be able to use their 3-D model going forward as part of our planning effort. She shared that the District's 2019 Hazard Mitigation Plan was being used as a template for this year's planning effort.
- b. **Water System Extension Agreement (WSEA) Updates.** Mr. Woody is working with the engineering consultant to update the District's form WSEA and summarized some of the proposed changes. Commissioners asked questions.

9. **DIRECTORS' AND MANAGER'S REPORTS**

a. **Director of Finance**

Ms. Shosten reported:

- There are no new customer comments or complaints about the Monday - Thursday administrative office schedule.
- She will provide an interim financial report at the next Board meeting.
- Water usage and revenues generally increase during warmer summer months.
- She will prepare a cost of service analysis.

b. **Director of Operations and Engineering**

Mr. Woody:

- Shared photos of the new dump truck that was delivered last week.
- Reported on the District irrigation system for landscaping.
- The 3.7 reservoir recoating projected concluded last week. The difference is noticeable.
- Reported on the 6th Avenue Project. He hopes to go out to bid next month.
- Provided an update on the Puget Sound Emergency Radio Network (PSERN) equipment purchase.

c. **District Manager**

Ms. Pottinger:

- Updated the Board on Sound Transit contract negotiations for the NE 145th Street/ SR 522 project.
- Provided an update about the National Special District's Coalition of which WASWD is a member. Congress recently passed legislation including special purpose districts as eligible for assistance and all communities served by these districts would be eligible for all forms of federal financial assistance.

- Encouraged commissioners to volunteer for the Jazz Walk on August 13 and remind friends and neighbors to attend.

10. **LEGAL REPORT** Mr. Bennett reported on recent visits by so called First Amendment auditors to other government agencies. He offered to assist with staff training.

11. **COMMISSIONER REPORTS**

- Commissioner Haines reported on the Lake Forest Park Water District new pump house dedication. The event was well advertised and well attended.
- Commissioner Hale reported on the Fircrest open house.

12. **WORDS FOR THE GOOD OF THE ORDER** None.

13. **NEXT MEETING**

- Regular meeting of Board of Commissioners, Tuesday, August 20, at 3:00 p.m.

14. **CONCLUSION**

Commissioner Hale concluded the meeting at 4:30 p.m.

Commissioner Patricia M. Hale

Commissioner Charlotte Haines

Commissioner Ron Ricker