



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

September 17, 2024

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Board President Patricia Hale. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Patricia Hale, President
Commissioner Ron Ricker, Vice President
Commissioner Charlotte Haines, Secretary

Staff and Consultants

Diane Pottinger, District Manager
Barb Shosten, Director of Finance
Joe Bennett, District Counsel

2. PUBLIC COMMENT None.

3. APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Upon motion by Commissioner Haines and second by Commissioner Hale, the Board unanimously approved the updated agenda.

4. APPROVAL OF MINUTES

Upon motion by Commissioner Haines and second by Commissioner Hale, the Board voted unanimously to approve the minutes of the September 3 regular meeting (corrected) and the September 10 regular meeting.

5. APPROVAL OF VOUCHERS

Commissioner Ricker moved to approve voucher numbers 7547-7562 and 120918-120949 in the amount of \$147,725.65 from the maintenance fund and voucher numbers 925-927 for \$18,270.90 from the capital fund. Commissioner Hale seconded. The motion passed unanimously.

6. OLD BUSINESS. None.

7. NEW BUSINESS

- a. **Resolution 2024.09.28, approving amendment of contract with David Evans & Associates (DEA) for additional scope of work.** Ms. Pottinger provided background.
ACTION: Upon motion by Commissioner Haines and second by Commissioner Ricker, the Board unanimously adopted the resolution.

8. DIRECTORS' AND MANAGER'S REPORTS

a. **Director of Finance Report**

Ms. Shosten reported:

- Summer water usage is still projected to be at a record low amount but rebounded somewhat from earlier projections.
- The SAO audit started on September 9 and is ongoing.

b. District Manager

Ms. Pottinger reported:

- Staff completed the lead service line investigation project. Out of approximately 750 inspections (both random and including leak adjustment reports) no lead service lines were found in the District. The results will be reported to Department of Health.
- The 41st to Beach Drive project (CIP 2022-01) is expected to start in early October. The easement was recorded on September 10.
- She is still waiting to hear back from Sound Transit on the joint project.
- She shared a customer's compliment for the District's "amazing" newsletter.
- 58 people have signed up for tomorrow's Savvy Gardener class.
- She discussed Mayor Bruce Harrell's letter to Cascade Water Alliance.
- She reported on the recent Capital Projects Appropriation Review Board meeting.

9. LEGAL REPORT

Mr. Bennett reported on the State Supreme Court's recent decision in *Tacoma v. Department of Ecology*.

10. COMMISSIONER REPORTS

- Commissioner Haines asked about the tree lighting ceremony and the District's role. Ms. Pottinger will ask the neighborhood association for more details.
- Commissioner Ricker reported on his tour of the Cascade Water Alliance facilities.
- Commissioner Hale shared news articles on the I-90 bridge work at Vantage, and another water utilities RFP for an 8 MG tank. She also reported on the finalist interviews for the Shoreline Police Chief.

11. NEXT MEETING

- Regular meeting on Tuesday, October 1, 2024 at 3:00 p.m.

12. CONCLUSION

Commissioner Hale concluded the meeting at 4:32 p.m.

Commissioner Patricia M. Hale

Commissioner Charlotte Haines

Commissioner Ron Ricker