



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

February 17, 2026

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m. by President Ron Ricker. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Ron Ricker
Commissioner Patricia Hale

Excused Absence:

Commissioner Charlotte Haines

Staff and Consultants

Diane Pottinger, District Manager
Barb Shosten, Director of Finance
Joe Bennett, District Attorney

2. PUBLIC COMMENT: None.

3. APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Commissioner Hale moved approval of the agenda. Commissioner Ricker seconded and the Board unanimously approved.

4. APPROVAL OF MINUTES

Commissioner Hale requested one correction. Upon motion by Commissioner Hale and second by Commissioner Ricker, the Board voted to approve the corrected minutes of the February 3 regular meeting.

5. APPROVAL OF VOUCHERS

Commissioner Hale moved to approve voucher numbers 8054 to 8068 and 122175 to 122204 in the amount of \$135,899.05 from the maintenance fund, and voucher numbers 1061-1062 in the amount of \$5,783.88 from the capital fund. Ms. Pottinger answered questions about specific invoices. Commissioner Ricker seconded. The motion passed unanimously.

6. OLD BUSINESS: None.

7. NEW BUSINESS: None.

8. DIRECTORS' AND MANAGER'S REPORTS

a. Director of Finance Report

Ms. Shosten reported:

- The District is expecting a large refund payment from Seattle Public Utilities (SPU) this week. She has consulted with the State Auditor's Office (SAO) about the proper way to report the refund.

- She continues to work on the 2025 financial statements.

b. Director of Operations and Engineering

Ms. Pottinger provided an update about Mr. Woody activities, who was out today:

- He will propose a new contract for an upcoming project at the next Board meeting.
- He is working with a temporary employment agency to assist with the lead service line inventory project.

c. District Manager

Ms. Pottinger reported:

- Progress continues on the two Fircrest projects.
- She shared her plans for further District Code updates.
- She will participate in a training session next week on effective utility management.

9. **LEGAL REPORT:** Mr. Bennett gave an update on the joint easement that is not yet fully signed. He also asked about Commissioner Haines.

ACTION: Upon motion by Commissioner Hale and second by Commissioner Ricker, the Board voted unanimously to treat Commissioner Haines' absence from today's meeting as excused.

10. **COMMISSIONER REPORTS**

- Commissioner Ricker commented on the SPU Operating Board meeting.
- Commissioner Hale reported on the SPU Operating Board meeting. Ms. Pottinger offered to draft a newsletter article about the new long-term wholesale water contract with SPU.

11. **EXCUTIVE SESSION:** None.

12. **WORDS FOR THE GOOD OF THE ORDER:** None.

13. **NEXT MEETING**

- Regular Board meeting on Tuesday, March 3 at 3:00 p.m.
- Joint Meeting with Fire Departments, Thursday, March 12 @ 5:30 p.m.

14. **CONCLUSION**

Commissioner Ricker concluded the meeting at 3:50 p.m.

Commissioner Ron Ricker

Commissioner Patricia Hale

Commissioner Charlotte Haines