



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

September 1, 2026

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m. by President Ron Ricker. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Charlotte Haines
Commissioner Patricia Hale
Commissioner Ron Ricker

Staff and Consultants

Diane Pottinger, District Manager
Barb Shosten, Finance Director
Max Woody, Director of Operations/Engineering
Joe Bennett, District Counsel

2. PUBLIC COMMENT: None.

3. APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Commissioner Hale moved approval, Commissioner Haines seconded and the Board approved the agenda.

4. APPROVAL OF MINUTES

Commissioner Haines moved approval of the minutes of the August 18 regular Board meeting. Commissioner Hale seconded and the Board unanimously approved.

5. APPROVAL OF VOUCHERS

Commissioner Hale moved to approve voucher numbers 8241 to 8254 and 122644 to 122678 in the amount of \$433,879.79 from the maintenance fund, and voucher numbers 1112-1117 in the amount of \$13,995.77. from the capital fund. Commissioner Haines seconded. Mr. Woody answered questions from commissioners. The motion passed unanimously.

6. OLD BUSINESS: None.

7. NEW BUSINESS:

a. Resolution 2026.09.29, approving contract with D&G Backhoe, Inc. Mr. Woody explained this work is for the 37th & 38th Ave NE water main replacement project. **ACTION:** Upon motion by Commissioner Haines and second by Commissioner Hale, the Board unanimously adopted the resolution.

8. DIRECTORS' AND MANAGER'S REPORTS

a. Director of Finance Report:

Ms. Shosten reported:

- She is working on the budget with a goal to have it ready in October.
- She answered questions from commissioners.

b. Director of Operations and Engineering

Mr. Woody reported:

- Several staff members have taken a tour of the Seattle Public Utilities (SPU) Tolt River watershed and three more will take the same tour later this week.
- Staff members will attend a training session and exposition.
- The District needs a new backhoe and he is researching options.

c. District Manager

Ms. Pottinger reported:

- She hopes to send out the District newsletter next week.
- She discussed the upcoming Washington Association of Sewer and Water Districts (WASWD) conference later this month.
- The District will have an information booth at the Picnic in the Park event in Lake Forest Park on September 12.

9. LEGAL REPORT: None.

10. COMMISSIONER REPORTS: None.

- **Commissioner Hale** offered to staff the information booth at Picnic in the Park.
- **Commissioner Haines** suggested moving the start time of the September 15 Board meeting to 1:00 p.m. because the Savvy Gardner Class is scheduled for 6:30 p.m. the same evening.

ACTION: Upon motion by Commissioner Hale and second by Commissioner Haines, the Board voted unanimously to reschedule the September 15 regular meeting of the Board of Commissioners to start at 1:00 p.m.

11. EXECUTIVE SESSION: **ACTION:** Upon motion by Commissioner Haines and second by Commissioner Hale, the Board voted to go into executive session for 20 minutes to discuss potential litigation with Mr. Bennett pursuant to RCW 42.30.110(1)(i). The executive session started at 3:39 p.m. At 3:59 p.m., the Board extended for 10 minutes. The executive session concluded at 4:09 p.m.

12. WORDS FOR THE GOOD OF THE ORDER: There was a general discussion about the Picnic in the Park event.

13. NEXT MEETING

- Regular Board meeting on Tuesday, September 15 at 1:00 p.m.

14. UPCOMING EVENTS:

- Picnic in the Park, Saturday, September 12 in Lake Forest Park.

15. CONCLUSION

Commissioner Ricker concluded the meeting at 4:16 p.m.

Commissioner Ron Ricker

Commissioner Patricia M. Hale

Commissioner Charlotte Haines