



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

September 15, 2026

1. CALL TO ORDER

The meeting was called to order at 1:10 p.m. by President Ron Ricker. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Charlotte Haines
Commissioner Patricia Hale
Commissioner Ron Ricker

Staff and Consultants

Diane Pottinger, District Manager
Barb Shosten, Director of Finance
Max Woody, Director of Operations/Engineering
Joe Bennett,* District Counsel

2. PUBLIC COMMENT: None.

3. APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Ms. Pottinger requested three corrections to the agenda. Commissioner Hale moved approval, Commissioner Haines seconded and the Board approved the agenda as adjusted.

4. APPROVAL OF MINUTES

Commissioner Hale moved approval of the minutes of the September 1 regular and September 3 special Board meetings. Commissioner Haines seconded and the Board unanimously approved.

5. APPROVAL OF VOUCHERS

Commissioner Haines moved to approve voucher numbers 8255 to 8269 and 122679 to 122714 in the amount of \$1,195,894.56 from the maintenance fund, and voucher numbers 1118-1119 in the amount of \$104,928.77. from the capital fund. Commissioner Hale seconded. The motion passed unanimously.

6. OLD BUSINESS: None.

7. NEW BUSINESS: None.

8. DIRECTORS' AND MANAGER'S REPORTS

a. Director of Finance Report:

Ms. Shosten reported:

- She plans to present a draft budget including the capital budget in November.

b. Director of Operations and Engineering

Mr. Woody reported:

- 37th & 38th Ave Water Main Replacement Project (CIP 2024.03): The contract should be signed this week.
- Beach Drive Creek Crossing Project (CIP 2021.04): Contractor will repave per the contract by the end of the month.
- Hamlin Spray Park Watermain Relocation Project (CIP 2026.06): Permit application submitted and work should begin the second week of October.

c. District Manager

Ms. Pottinger reported:

- She attended the recent Seattle Public Utilities (SPU) operating board meeting. The District and other purveyors provided input on the sequencing wholesale water rate increases in each of the next three years
- The last Savvy Gardener class of the year will be tonight.
- She is working on obtaining another easement on a private street.
- She is working with a consultant to create graphical imaging for text easements.
- On Thursday, September 17, the City will conduct a community meeting to review subarea plans and increased density near light rail stations.
- She testified in court about the cost of repairing a fire hydrant that was damaged.
- She wants the Board to consider the status of the lease with the North City Business Association in the next 6 months.

9. LEGAL REPORT: None.

10. COMMISSIONER REPORTS: None.

- Commissioner Hale asked if the District brings vehicles to community events. She reported on the City's rebate program. She shared a customer comment.
- Commissioner Haines she asked that the October 6 meeting include an agenda item for District staffing of the tree lighting event.

11. EXECUTIVE SESSION: ACTION: Upon motion by Commissioner Hale and second by Commissioner Haines, the Board voted to go into executive session for 10 minutes to discuss potential litigation with Mr. Bennett pursuant to RCW 42.30.110(1)(i). The executive session started at 1:57 p.m. The executive session concluded at 2:07 p.m.

12. WORDS FOR THE GOOD OF THE ORDER: There was a general discussion about the upcoming Washington Association of Sewer & Water Districts (WASWD) fall conference.

13. NEXT MEETING

- Regular Board meeting on Tuesday, October 6 at 3:00 p.m.

14. UPCOMING EVENTS:

- Savvy Gardener Class, (today) Tuesday, September 15 at 6:30 p.m.

15. CONCLUSION

Commissioner Ricker concluded the meeting at 2:17 p.m.

Commissioner Ron Ricker

Commissioner Patricia M. Hale

Commissioner Charlotte Haines