



KING COUNTY FIRE PROTECTION DISTRICT NO.16

7220 NE 181st Street
KENMORE, WA 98028

BUSINESS: 425-354-1780 FAX: 425-354-1781

MINUTES

February 7, 2023

REGULAR MEETING BOARD OF COMMISSIONERS at Northshore Fire Department's Headquarters Station 51 and Virtual Meeting via Zoom

I. OPEN JOINT NORTHSHORE MEETING

1.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:00 PM.

Persons in attendance for NSFD Commissioners Eric Adman, Tyler Byers, and Lisa Wollum. North City Water District Commissioners Patricia Hale, Ron Ricker, and Charlotte Haines. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 6 members of the public. Commissioners Josh Pratt and Rick Webster were absent.

II. PUBLIC COMMENT

- The Board heard public comments from Kenmore resident, Ken Dehn.
- Chief Cowan addressed the public comment.

III. APPROVAL OF THE AGENDA

Commissioner Adman moved to adopt the agenda as presented. Commissioner Byers seconded. The motion passed unanimously 3-0.

IV. JOINT NORTHSHORE AND NORTH CITY WATER DISTRICT DISCUSSION ITEMS

4.1 Sound Transit Discussion

- Diane Poltinger, North City Water District Manager, provided an update on the Lynwood and Bus Rapid transit update related to water supply and infrastructure and drainage.

4.2 Northshore Fire Department Regionalization Update Discussion

- Chief Cowan provided an update on the status of the contract for services with Northshore Fire including adding a peak-hour aid car from Station 57, staffing flexibilities, and service efficiencies.

4.3 Northshore Fire Department Staffing Update Discussion

- Chief Cowan provided an update on the status of staffing levels including attrition and recruitment for fire suppression and advanced life support personnel, and training programs.

4.4 Northshore Fire Department Capital Projects Update Discussion

- Chief Cowan updated the Boards on the status of the new ladder trucks and fire engines, work on the training tower, and replacement of HVAC units.
 - Chief Cowan discussed training procedures for multi-family units.
- 4.5 North City Water District Capital Projects Update Discussion
- Max Woody, North City District Director of Operations and Engineering, updated the Boards on the capital projects in Bothell and Lake Forest Park.

V. ADJOURN JOINT MEETING WITH NORTH CITY WATER DISTRICT

The joint meeting adjourned at 5:40PM.

VI. OPEN REGULAR NORTHSORE MEETING

6.1 Roll Call

Chair Lisa Wollum called the meeting to order at 5:41 PM.

Persons in attendance for NSFD Commissioners Eric Adman, Tyler Byers, and Lisa Wollum. Also present was Chief Matt Cowan, Legal Counsel Matt Paxton, Board Secretary Amy Oakley, and 3 members of the public. Commissioner Josh Pratt joined the meeting at 5:55PM (Item 9.1). Commissioner Rick Webster was absent.

VII. PUBLIC COMMENT

- No public comments.

VIII. APPROVAL OF THE AGENDA

Commissioner Byers moved to adopt the agenda as presented. Commissioner Adman seconded. The motion passed unanimously 3-0.

IX. NORTHSORE BOARD DISCUSSION AND POSSIBLE ACTION ITEMS

9.1 NEMCo Overview Presentation

- Kevin Lowery, NEMCo Emergency Manager, provided an overview of the Northshore Emergency Management Coalition, mission, partnerships, and activities.
- The Board discussed providing community emergency management response training for fire fighters.
- Chief Cowan thanked Kevin Lowery for his efforts.
- Commissioner Pratt joined the meeting at 5:55PM.

9.2 Discussion of Policy 1450

- Commissioner Adman provided an overview of updates to Policy 1450 to include language to reflect current practice of recording meetings.

Commissioner Byers moved to adopt Policy 1450 as presented. Commissioner Adman seconded. The motion passed unanimously 4-0.

9.3 2022 Budget Reconciliation Discussion

- Chief Cowan provided an update on the 2022 Budget Reconciliation of the contract for services.
- Shoreline will bill Northshore for \$44,969.01 for the 2022 Reconciliation.
- Chief Cowan and the Board discussed potential future budget scenarios of transfers between departments.

- Chief Cowan and the Board discussed accounting for shared costs for fleet and facility costs. This item will be discussed further at the March meeting.
- Chief Cowan can report to the Board the budget status on a monthly basis.

X. BOARD RESOLUTIONS

6.1 None

XI. CONSENT AGENDA

11.1 Vouchers

- The General Fund Vouchers totaled \$77,048.50
- The Reserve Fund Vouchers totaled \$94,913.20

11.2 Commissioner Compensation

11.3 Meeting Minutes: 1/3/2023

Commissioner Adman moved to accept the consent agenda as presented. Commissioner Byers seconded. The motion passed unanimously 4-0.

XII. REPORTS

12.1 Fire Chief Report

- Chief Cowan updated the Board on the status of the policy for rehiring of unvaccinated personnel.
- Chief Cowan updated the Board on meetings related to regional hospital capacity issues and a pilot program to staff an EMS at Northwest Hospital ER.

12.2 Commissioner Reports

- Commissioner Byers thanked the crew at Station 51 and Wendy Booth for providing a tour and fire safety class for his son’s Boys Scout troop.
- The Board discussed public education and outreach at schools, adult family homes and social media.

12.3 Legal Counsel Reports

- Legal Counsel Paxton updated the Board on State Bill 5571 introduced on January 26, 2023 related to curbing public records requests for improper use and personal financial benefit.
- Legal Counsel Paxton updated the Board on a Washington State Supreme Court decision on January 12, 2023 that limits cities protection from liability under the public duty doctrine regarding EMS services.

XIII. UPCOMING BOARD AGENDAS

13.1 Setting of Future Meeting Agenda(s)

The next meeting on March 7, 2023 meeting will include the standard agenda items as well as discussion of calculations used in budget reconciliation, and update on Policy 6200 (Financial), discussion of rehiring unvaccinated personnel, EMS hospital pilot program. This meeting will be hybrid, on Zoom and in-person at Station 51.

ADJOURNMENT

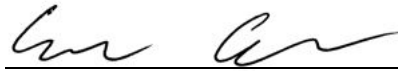
The meeting adjourned at 6:36PM.

NEXT MEETING DATE

The next regular scheduled meeting will be Tuesday, February 7th, 2023 at 5:00PM.

Attachments: Agenda, Public Comment, NEMCo overview, Revised Policy 1450, 2022 Reconciliation, Vouchers, Commissioner Compensation, Meeting Minutes 1/3/23, and Chief's Report.

BOARD OF COMMISSIONERS




ERIC ADMAN, Member



JOSH PRATT, Member



TYLER BYERS, Member

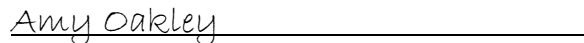


RICK WEBSTER, Member



LISA WOLLUM, Member

ATTEST



Amy Oakley, Secretary

King County Fire Protection District No. 16

Adopted at a Regular Meeting of the Board of Commissioners on March 7, 2023.