



MINUTES OF A SPECIAL JOINT MEETING BETWEEN
North City Water District (NCWD) Board of Commissioners and
Shoreline Fire Department (SFD) Board of Commissioners

February 9, 2023

The meeting was called to order at 5:02 p.m. by Board President Ron Ricker. All persons attended in person at the North City Water District Administrative office at 1519 NE 177th Street, Shoreline, Washington 98155. The Joint Meeting was posted on both the NCWD and SFD website. As required by RCW 42.30, the special meeting notice was posted on January 15, 2023.

NORTH CITY WATER DISTRICT

Ron Ricker, President
Patty Hale, Vice President
Charlotte Haines, Secretary
Diane Pottinger, District Manager

SHORELINE FIRE DEPARTMENT

Ken Callahan, SFD Commissioner
Kim Fischer, SFD Commissioner
David Harris, SFD Commissioner
Rod Heivilin, SFD Commissioner
Barb Sullivan, SFD Commissioner
Matt Cowan, SFD Chief

MEMBER OF THE PUBLIC

Jennifer Klock, resident

OLD BUSINESS/NEW BUSINESS

SFD Sound Transit – Chief Cowan talked about:

- a. The upcoming certification effort that would be under way next year to simulate different operational scenarios. The different equipment, the access points to the link, Fire Department Connections (FDC), coordinating with adjacent fire departments are just some of the things they need to work out this year so that it can be implemented next year.
- b. In addition to the 2023/2024 training, a contract will need to be negotiated to provide long term fire service at the stations and along the rail line.
- c. Station 65 project had some impacts, but it is now nearly over once the driveway is finished.

NCWD Sound Transit – District Manager Pottinger shared:

- a. that the contract with ST transit was coming along well. Fire Meters were currently be set with the other domestic water service and irrigation meters soon to follow.
- b. A goal will be to get the as-builts, mylars and easements all recorded shortly after the meters are set.

SFD Fircrest Facility Master Plan – Chief Cowan talked about:

- a. The regular meetings that he and Diane Pottinger attended including those hosted by the Department of Social and Human Services, Department of Natural Resources, and a number of other organizations. He also shared the additional planning meeting about Fircrest

Campus that were set up by Representative Ryu and included a number of non-profit organizations. During this planning effort Chief Cowan looked at locating an additional station on the Campus. Computer simulations for long term growth in Shoreline and Lake Forest Park indicate that they did not need a new station. He was also looking at options such as a maintenance facility or a regional dispatch center but was unsure as to the timing if either would occur.

NCWD Sound Transit – District Manager Pottinger shared:

- a. The District was aware that a comprehensive water system plan was currently being completed.
- b. As reported last year, the fire flow test last January did not show that there would be adequate water service available with the existing water mains to meet the current design standards. It was likely going to be a complete replacement of the water service.
- c. The District's water system plan showed a reservoir was needed at either the District's maintenance facility or the northwest corner of the Fircrest campus. An associate pump station will also be required with the new reservoir.
- d. Commissioner Ricker spoke about a recent update about the state capital budget for 2023-2025 that is currently being discussed in Olympia. He had heard that there was little funding that would be available this session given the requirement that DSHS was facing at the Western Hospital, in Lakewood.
- e. Ms. Pottinger also shared that the District may consider getting some federal lobbyists to help with the transfer of both the Western Hospital and Fircrest Campus.

SFD Misc items – Chief Cowan talked about:

- a. The regionalization effort was going well with Northshore. He will be looking at staffing levels and their assumptions later this year.
- b. With careful planning and the capital projects that have been completed over the past 10 years, the Department has been able to get much need equipment to address increased development. It can take up to 2 ½ years to get some apparatus to the Department after they place their order.
- c. There has been some joint training activities that SFD has done including the training at the reservoir. Commissioner Hale shared photos from the Districts website showing the different training efforts. We look forward to more training activities.

NCWD Misc Items – District Manager Pottinger shared:

- a. The District capital improvement plan graphically showing where throughout the District the District was planning on doing improvements. Things might shift if a developer were to come along and share in some of the projects, such as what happened with Development Services of America who shared in some improvements with the District back in 2013 and 2014. A second developer the Inland Group, also shared in some projects with the District at the same time.
- b. The District was fortunate to have a former employee help with us to change our the radios for the District water meters. Ms. Pottinger shared an example of both a meter and the radio for all to see. We are unsure if we can read our entire system at this time with our two stations at both our reservoirs but expect to finish updating our meters in the coming months. If the District is unable to read all the water meters from the existing two fixed based stations, they will be reaching out to the Fire Department to see if we could lease some area at Station 65.

- c. Ms. Pottinger also shared that the District has really benefited from the working relations between Fire Marshall Derek Lafontaine. Max Woody, our Director of Operations and Engineering was unable to attend tonight but wanted to make sure everyone realized how great the relationship was.
- d. She also shared that the Highland Sewer District was taking over the water system from the Highlands Homeowners Association in the coming months. They will then be known at Highland Utility District. She wasn't sure if there was any separate agreements that needed to be updated as a result of the merger.

Commissioner Ricker concluded the meeting at 6:25 p.m.

The next regular meeting of the Board will be on Tuesday, February 21, 2023, at 3:00 p.m.

Commissioner Ron Ricker

Commissioner Patricia M. Hale

Commissioner Charlotte Haines