



MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS

March 7, 2023

The meeting was called to order at 3:02 p.m. by Board President Ron Ricker. All persons attended in person, except for any who joined by telephone as noted (*).

Commissioners Present

Commissioner Ron Ricker, President
Commissioner Patty Hale, Vice President
Commissioner Charlotte Haines, Secretary

Staff and Consultants

Diane Pottinger, District Manager
Barbara Shosten, Director of Finance
Max Woody, Director Operations/Engineering
Joe Bennett, District Attorney

PUBLIC COMMENT

None.

APPROVAL AND/OR ADJUSTMENTS TO AGENDA

Upon motion by Commissioner Haines and second by Commissioner Hale, the Board voted unanimously to approve the agenda.

APPROVAL OF MINUTES

Commissioner Hale moved to approve the February 21 regular meeting minutes as corrected. Commissioner Haines seconded, and the motion passed unanimously.

APPROVAL OF VOUCHERS

Commissioner Haines moved to approve voucher numbers 6940-6955 and 119431-119466 in the amount of \$266,861.63 from the maintenance fund and voucher numbers 782-784 in the amount of \$49,688.50 from the capital fund. Commissioner Hale seconded the motion. Commissioner Hale asked a question about a particular invoice. The motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

At the request of the commissioners, Ms. Pottinger and Mr. Woody explained several roll plots (large, scale engineering drawings) of SR 522 showing the 60% design of Sound Transit Bus Rapid Transit Project which were laid out in the Board room. Included on the drawings are the estimated existing and proposed utilities within the project area, which includes the District water mains.

MANAGER REPORTS

a. Director of Finance Report

Ms. Shosten distributed an opt out form to commissioners that needs to be filed with Department of Retirement Systems. She has a follow up meeting with the Department of Retirement specialist later this week.

b. Director of Operations/Project Status Reports

Mr. Woody provided an update. Highlights included:

- A WSEA for a new 240-unit apartment complex near the Shoreline South Sound Transit Station for the Board's approval at the March 21 meeting.
- A second 230-unit development in the same area will be submitting a WSEA in the near future.
- He provided an update on the alarm system upgrade and integration project (CIP 2023-01). He expects full implementation of the project within the next two months.

c. District Manager

District Manager Pottinger:

- Shared an article in Shoreline *Currents*, recognizing the District's low-income rate program.
- Asked commissioners to confirm their attendance at the April WASWD conference.
- Discussed the City of Shoreline's upcoming 15th Ave NE Sidewalk project.
- Reported that Sound Transit is hosting an informational meeting on bus rapid transit in Lake Forest Park on March 15 in case anyone would like to attend
- Will advertise the April 19 savvy gardener class on the District's social media pages.

LEGAL REPORT

None.

COMMISSIONER REPORTS

- Commissioner Hale reported on the WASWD Board meeting. The main topic was adding non-water sewer districts to WASWD's retrospective rating program subject to Board approval. She will follow up with the artist who has drawn sketches of District buildings.
- Commissioner Haines reported on the SPU Operating Board meeting.
- Commissioner Ricker – No report.

EXECUTIVE SESSION

None.

WORDS FOR THE GOOD OF THE ORDER

Ms. Pottinger stated that she is grateful for the quality of our water after returning from a trip abroad.

Commissioner Ricker concluded the meeting at 4:06 p.m.

The next regular meeting of the Board will be on Tuesday, March 21, 2023, at 3:00 p.m.

Commissioner Ron Ricker

Commissioner Patricia M. Hale

Commissioner Charlotte Haines