



## MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

May 18, 2023

### 1. CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Board President Ron Ricker. All persons attended in person, except for any who joined by telephone or Zoom as noted (\*).

#### Commissioners Present

Commissioner Ron Ricker, President  
Commissioner Patricia M. Hale, Vice President  
Commissioner Charlotte Haines, Secretary

#### Staff and Consultants

Diane Pottinger, District Manager  
Barbara Shosten, Director of Finance  
Max Woody, Director Operations/Engineering  
Relaena Sindelar, Sindelar Communications

### 2. PUBLIC RELATIONS

Relaena Sindelar of Sindelar Communications & Marketing did a presentation as a follow up to the discussion with the Board at the May 1 regular board meeting. At the meeting earlier in the month, the commissioners and staff were asked to bring ideas that could be used for developing a public statement for possible customer outreach efforts and messaging for the upcoming year. There will be several outreach opportunities, newsletters and blog posts that can and should be used. A topic of criticality was the discussion on the lead service line inventory that the District is doing and how we can educate our customers. General ideas were discussed and everyone agreed to try them out before finalizing.

### 6. NEXT MEETING

Next regular meeting: Tuesday, June 6, 2023 at 3:00 p.m.

### 7. CONCLUSION

Commissioner Ricker concluded the meeting at 2:12 p.m.

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Commissioner Ron Ricker

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Commissioner Patricia M. Hale

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Commissioner Charlotte Haines